

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #924

DATE: April 19, 2016

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Allen Rosen, President
Drew Hazelton, Vice President
Derek Ross, Clerk
Denise Helfstein, Member
Barbara Laifman, Member
Josh Weisberg, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Ragini Aggarwal, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Cliff Moore, Consultant
Enoch Kwok, Director, Educational Technology
Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: raggarwal@opusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, May 17, 2016

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT

AGENDA – REGULAR BOARD MEETING #924

April 19, 2016

CALL TO ORDER - Followed by Public Comments/5:00 p.m.

CLOSED SESSION: 5:00 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Campus Supervisor, Guest Teacher

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

D. DISCUSSION ON UNIFORM COMPLAINT INVESTIGATION ED CODE [35146, 48912 AND 48918]

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation of Partners in Education Award to Tina Wang
2. Presentation to the Oak Park High School Academic Decathlon Team
3. Remarks from Board Members
4. Remarks from Student Board Member
5. Remarks from Superintendent
6. Report from School Site Councils

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Special Board Meeting March 10, 2016](#)
- b. [Approve Minutes of Regular Board Meeting March 14, 2016](#)
- c. [Public Employee/Employment Changes 01CL23042-01CL23047 & 01CE07735-01CE07775](#)
- d. [Approve Purchase Orders – March 1 - 31, 2016](#)
Board Policy 3300 requires Board approval of Purchase Orders
- e. [Approve Out of State Travel for Certificated Employees – Columbia, NYC, June/July 2016](#)
Board Policy 3350 requires Board approval for employee out of state travel
- f. [Ratify Overnight Trip for Oak Park High School Journalism Team April 15-16, 2016](#)
Board Policy 6153 requires Board approval for student overnight trips
- g. [Approve Trip for Oak Park High School SPAE Club April 27, 2016](#)
Board Policy 6153 requires Board approval for student trips over 200 miles
- h. [Approve Out of State Overnight Trip for Oak Park High School Rocket Team May 12-15, 2016](#)
Board Policy 6153 requires Board approval for student overnight trips
- i. [Approve Overnight Trip for Oak Park High School Cheerleading Team July 14-17, 2016](#)
Board Policy 6153 requires Board approval for student overnight trips
- j. [Approve Quarterly Report on Williams Uniform Complaints – April 2016](#)
Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions

ACTION

2. BUSINESS SERVICES

- a. [Approve Resolution #16-10, Authorizing the Issuance of Oak Park Unified School District \(Ventura County, California\) 2016 General Obligation Refunding Bonds?](#)
Board approval required for Authorizing the Issuance of the refunding bonds
- b. [Approve Final Needs Assessment and Implementation Plan](#)
Board approval required for Needs Assessment Plan
- c. [Approve the District's Updated Three-year Technology Plan](#)
Board approval required for Technology Plan
- d. [Approve the Award of a Contract for RFP 16-03C, Network Switches](#)
Board policy 3312 requires Board approval for contract of services
- e. [Approve the Award of a Contract for RFP 16-04C, Wireless Network Expansion](#)
Board policy 3312 requires Board approval for contract of services
- f. [Ratify Agreement with Hughes General Engineering for Construction Services in Connection with Project 15-15F, Relocatable Classroom at Oak Hills Elementary School](#)
Board policy 3312 requires Board approval for contract of services
- g. [Approve Public Hearing and Discuss the District's Proposed Three-year Educator Effectiveness Spending Plan](#)
Board approval required for Three-year Educator Effectiveness Spending Plan

3. HUMAN RESOURCES

a. Approve the District's Initial Proposal for Collective Bargaining Negotiations with Oak Park Teachers Association

Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements

b. Approve the District's Initial Proposal for Collective Bargaining Negotiations with Oak Park Classified Association

Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements

c. Approve Resolution #16-09 Regarding Reduction in Services of Certificated Employees in Particular Kinds of Service

Board approval required to reduce or discontinue particular kinds of service in the 2016-17 school year

4. BOARD POLICIES

a. Review and Approve Amendment to Board Policy and Administrative Regulation 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction – First Reading

Policy and regulation being updated to reflect new law (AB 329) which requires districts to provide comprehensive sexual health education in grades 7-12 and to integrate such instruction with HIV prevention education. Policy also updated to clarify requirements related to parental consent. Regulation adds new section on "Definitions" and, pursuant to AB 329, expands program criteria and merges the components of sexual health education and HIV prevention education.

b. Approve Amendment to Board Policy 6146.1 – High School Graduation Requirements – First Reading

Policy is being updated to reflect new law (SB 172) which suspends, through the 2017-18 school year, the requirement that each student completing grade 12 successfully pass the high school exit exam as a condition of receiving a diploma or graduating from high school and requires districts to retroactively grant a diploma to any student who met all graduation requirements other than the exit exam requirement since the 2003-04 school year.

c. Approve Amendment to Board Policy and Administrative Regulation 6173 – Education for Homeless Children – First Reading

Policy is being updated to reflect new law (AB 104) which adds homeless students as a "numerically significant student sub group" whose needs must be addressed in the district's local control and accountability plan and adds materials on program evaluation. Regulation revises the definition of "school of origin" to reflect new law (SB 445) and revises the definition of "best interest" for consistency with policy on foster youth.

d. Adopt and Approve Amendment to Board Policy 6179 – Supplemental Instruction – First Reading

Policy updated to delete material requiring supplemental instruction to be provided to students in grades 7-12 who do not demonstrate sufficient progress toward passing the high school exit exam, as the exit exam is suspended through the 2017-18 school year pursuant to new law (SB 172).

e. Approve Amendment to Board Bylaw 9150 – Student Board Members – First Reading

Bylaw updated to reflect new law (SB 532) which requires the board, upon receiving a petition from students at a high school requesting student representation on the board or preferential voting rights for a student board member, to act on the request within 60 days of receipt of petition or at the next regularly scheduled board meeting if no meeting is held within those 60 days.

f. Adopt Board Policy 6152.1 – Placement in Mathematics Courses – First Reading

Board Policy being adopted to reflect new law (AB 359) which mandates any district which is serving 9th grade students and has not adopted a mathematics placement policy prior to January 1, 2016, to adopt a math placement policy with specific components before the beginning of the 2016-2017 school year.

VII. INFORMATION ITEMS

- 1. Monthly Enrollment and Attendance Report**
- 2. Monthly Cash Flow Report**

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m

X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- 1. Brookside Elementary School Report**
- 2. Oak Hills Elementary School Report**
- 3. Red Oak Elementary School Report**
- 4. Medea Creek Middle School Report**
- 5. Oak Park High School Report**
- 6. Oak View High School/Oak Park Independent School**
- 7. Oak Park Neighborhood School**

**MINUTES OF SPECIAL BOARD MEETING
BOARD OF EDUCATION**

3-10-16

#922

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the special meeting to order at 5:31 p.m. at Oak Park Unified School District Office Conference Room, 5801 E. Conifer Street, Oak Park.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, Ms. Denise Helfstein, Member, and Ms. Barbara Laifman, Member

STAFF PRESENT

Dr. Tony Knight, Superintendent, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Linda Sheridan, Executive Assistant to the Superintendent and Ragini Aggarwal

FLAG SALUTE

Allen Rosen led the Pledge of Allegiance to the Flag

PUBLIC SPEAKERS

None

ACTION

Approve Resolution #16-07 Reducing or Discontinuing Particular Kinds of Service

On motion of Denise Helfstein, seconded by Allen Rosen, the Board of Education approved Resolution #16-07 Reducing or Discontinuing Particular Kinds of Service with date change on Exhibit Page. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

There being no further business before this Board, the Board adjourned the meeting at 5:42 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

MINUTES OF REGULAR BOARD MEETING 3-15-16 #923
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 5:03 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, Ms. Denise Helfstein, Member, and Ms. Barbara Laifman, Member

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:04 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 6:03 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, Ms. Denise Helfstein, Member, and Ms. Barbara Laifman Member.

BOARD ABSENT

Josh Weisberg, Student Board Representative

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Ms. Linda Sheridan, Executive Assistant, and Ms. Ragini Aggarwal, Executive Assistant

FLAG SALUTE

Brad Benioff led the Pledge of Allegiance to the Flag

REPORT ON CLOSED SESSION

Dr. Knight reported that in closed session the Board took action on an expulsion in abeyance for student #03-15/16. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No - 0.

ADOPTION OF AGENDA

On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education adopted the agenda except to move Agenda Items B.5.a-f to the April Board meeting. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No - 0.

PUBLIC SPEAKERS

None

PRESENTATIONS

The Board presented the Partners in Education Award to Julie Ahdoot.

The Board presented a retirement award to Linda Sheridan on her retirement from the District.

REPORT FROM BOARD MEMBERS

Board Member Derek Ross reported that he read to the kindergarten class at Red Oak Elementary School. He attended the Red Oak PFA meeting, the Community Outreach Committee meeting, and the Oak Park Recreation Building Committee meeting.

Board Member Drew Hazelton reported he attended the Needs Assessment meeting, Oak Park Neighborhood School Carnival at Oak Hills, the WASC report at Oak View High School, the Brookside PTA's Family Science Night, *Mary Poppins* matinee at Oak Park High School and the Boys Basketball game at Oak Park High.

Board Member Barbara Laifman reported she attended Medea Creek Middle School's Demonstration Day, as well as their History Day, attended the LCAP meeting, the High School Course Advisement Night and the Oak Park High School WASC Welcome Showcase. Barbara also attended Holly Baxter's talk on Depression and Anxiety as well as *Mary Poppins* at Oak Park High School, and the Community Outreach Committee meeting.

Board Member Denise Helfstein reported that she completed her Masters in Governance program. Denise also attended the LCAP meeting, the WASC reports at Oak Park and Oak View High Schools and, the Curriculum Council meeting.

Board Member Allen Rosen thanked everyone who was involved in the WASC committee at Oak Park High School and Oak View High School. He was a judge for the History Day at Medea Creek Middle School. Allen also attended the High School Course Advisement Night and *Mary Poppins*. He thanked Kevin Buchanan for his involvement with the *Mary Poppins* production. Allen also attended the Friends of Oak Park Schools meeting.

REPORT FROM SUPERINTENDENT

Dr. Knight commented that there are many academic and athletic honors that the student teams have won recently in our schools. He also reported the three elementary schools are in the running for the California Gold Ribbon Schools Award.

REPORT FROM THE OAK PARK HIGH SCHOOL WASC TEAM

Cathy Lory and Robin Midiri presented the WASC report to the Board and staff present. They also thanked Sharon Russell for all her support.

Report from School Site Councils

The Board received a School Site Council report from Brookside Elementary School, Oak Hills Elementary School, Medea Creek Middle School and, Oak Park High School.

Report from Bond Consultant On Phone and Online Survey

The Board received a report from Dr. Timothy McLarney of True North Research. He provided an overview of the results of the phone and online survey for a potential Prop. 39 bond and parcel tax, as well as procedures and objectives for a possible bond campaign in November.

C.1. CONSENT AGENDA

On motion of Drew Hazelton, seconded by Allen Rosen, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No - 0.

- a. [Approve Minutes of Regular Board Meeting February 16, 2016](#)
- b. [Public Employee/Employment Changes 01CL23015-01CL23041 & 01CE07693-01CE07734](#)
- c. [Approve Purchase Orders – February 1 - 29, 2016](#)
- d. [Approve Out of State Travel for Certificated Employees – Nashville, TN](#)
- e. [Approve Expulsion in Abeyance for Student #03-15/16](#)
- f. [Approve Notice of Completion, Project 15-15F, Relocatable Classroom Installation at Oak Hills Elementary School – Apex General Contractors](#)
- g. [Approve Overnight Trip for Oak Park High School Academic Decathlon Team – March 17-20, 2016](#)
- h. [Approve Overnight Trip for Oak Park High School Health Occupations Students of America – April 7-10, 2016](#)
- i. [Approve Overnight Trip for Oak Park High School Band – March 31 – April 3, 2016](#)
- j. [Approve Overnight Trip for Medea Creek Middle School Future Business Leaders of America – April 14-17, 2016](#)

ACTION

2. BUSINESS SERVICES

- a. [Approve Final Needs Assessment Plan and Implementation](#)
On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved accepting of the Needs Assessment Plan and Implementation as a draft with a final to be approved in April. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
- b. [Approve Certification of 2015-16 Second Interim Financial Report and Budget Revisions](#)
On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved the Certification of the 2015-2016 Second Interim Financial Report and Budget Revisions. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
- c. [Approve Adoption of Resolution #16-08, Participation in CSBA California School Cash Reserve Program](#)
On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the adoption of Resolution #16-08, Participation in CSBA California School Cash Reserve Program. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
- d. [Approve Donation](#)
On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the acceptance of donations. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

3. CURRICULUM

- a. [Approve Additional Textbooks for Oak Park Independent School](#)
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the additional social studies textbooks for Oak Park Independent School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
- b. [Approve Program for Language Instruction at Oak Park Independent School](#)
On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the *Language Bird* program for language instruction at Oak Park Independent School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Abstain: Ross, No – 0.

c. Approve Additional Novels for Oak Park Independent School

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved additional novels for Oak Park Independent School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

d. Approve Medea Creek Middle School 7th Grade Math Adoption

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Medea Creek Middle School 7th Grade Math Adoption. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

4. PUPIL SERVICES

a. Approve Contract for Non-Public Placement and Services for Special Education Student #09-15/16 - \$134,949

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Contract for Non-Public Placement and Services for Special Education Student #09-15/16 - \$134,949. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

V. OPEN DISCUSSION

There being no further business before this Board, the Regular meeting is declared adjourned at 8:24 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 19, 2016
SUBJECT: B.1. d. APPROVE PURCHASE ORDERS – MARCH 1-31, 2016

CONSENT

ISSUE: Shall the Board approve the attached purchase orders issued for the period March 1-31, 2016?

BACKGROUND: Attached is the Purchase Order Report listing all purchase orders issued during the reporting period. All purchase orders have been approved by an administrator as a necessary expense and are budgeted for and within the budget authorization of the account.

ALTERNATIVES:

1. Approve the attached Purchase Order Report as submitted.
2. Do not approve the Purchase Order Report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Includes Purchase Orders dated 03/01/2016 - 03/31/2016

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B16-00002	Department Of Justice Bur. of Criminal Investigation	2015-2016 Fingerprinting Services	Human Resources	010	7,500.00
B16-00003	Bader Iqbal M.D. dba Agoura Family Practice	2015-2016 TB Tests	Human Resources	010	5,425.00
B16-00004	ACCU-PRINTS	Fingerprinting Services 2015-2016	Human Resources	010	1,500.00
B16-00006	Acom Press	Ads for 2015-16	Human Resources	010	5,150.00
B16-00025	TUMBLEWEED EDUCATIONAL ENTERPRISES INC	DON: Open PO for bus transportation	Medea Creek Middle School	010	1,255.00
B16-00067	Southwest School Supply	Red Oak classroom supplies for 2015-2016	Red Oak Elementary School	010	5,500.00
B16-00083	Regency Enterprises, Inc	Lighting/Custodial/mat & supp	Oak Park High School	010	1,850.00
B16-00112	School Innovations & Advocacy Deposits	2015-2016 Consulting Mandated Costs	Business Administration	010	22,900.00
B16-00182	O'Linn Security	2015-2016 Patrol Services	Business Administration	010	2,750.00
B16-00194	Advantra Graphics	Printing for District during 2015-2016	District-wide	010	13,875.00
B16-00199	Pacific Coast Environmental	Maintenance/mat & supp	Oak Park High School	010	2,000.00
B16-00272	Pacific Coast Environmental	Custodial supplies	Red Oak Elementary School	010	500.00
B16-00273	Preddy, Michael	DON: Music Specialist	Medea Creek Middle School	010	2,000.00
B16-00274	Lily Weeks	Lily Weeks Contract Support DO	Human Resources	010	6,120.00
B16-00275	Southwest School Supply	Open PO for Garden Supplies	Business Administration	010	500.00
DIR16-00001	Apex General Contractors	Pro 15-15F ADA Restroom Upgrades at OHES	Business Administration	010	71,793.10
DIR16-00009	Channel Islands Roofing	Downspout and Gutter Repairs at MCMS	Business Administration	010	7,141.00
P16-00099	Action Sales	C-6 Cafeteria Equipment	Business Administration	212	61,869.48
P16-00456	Textbook Warehouse c/o AMEX	BES State Studies Grade 4 Nonfiction Resources	Curriculum	010	1,047.80
P16-00607	Textbook Warehouse Inc.	ROES Blood on the River	Curriculum	010	170.28
P16-00608	Delta Education, LLC c/o American Express	MCMS FOSS Science	Curriculum	010	4,796.40
P16-00609	Disneyland Ticket Services DLR	2015-2016 Debbie Hammill Donation Gate Field Trip	Brookside School	010	4,300.00
P16-00610	Disneyland Youth Ed Series c/o American Express	GATE Field Trip to Disneyland	Oak Hills Elementary School	010	5,224.00
P16-00611	Sports Facilities Group	Install Safety Straps at OPHS Gym	Business Administration	010	3,500.00
P16-00612	Document Systems	Richo color excess charge-MPC4503-R	Neighborhood Pre-School Progm	010	500.00
P16-00613	Psat/Nmsqt	PSAT/Don/mat & supp	Oak Park High School	010	4,950.00
P16-00614	Flinn Scientific, Inc	Science Lab Supplies	Oak View High School	010	172.83
P16-00615	Tobi Jo Greene Girls Empowerment Workshop	Girls Empowerment Workshop	Oak View High School	010	1,000.00
P16-00616	VENTURA COUNTY STAR Attn: Star Scholar	OPIS/OVHS STAR Scholar Banquet	Oak View High School	010	600.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1

Includes Purchase Orders dated 03/01/2016 - 03/31/2016

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-00617	Textbook Warehouse Inc.	BES - Resource Literature Grade K	Curriculum	010	126.45
P16-00618	Textbook Warehouse Inc.	ROES - Resource Literature Grade K	Curriculum	010	126.45
P16-00619	Textbook Warehouse Inc.	OHES - Resource Literature Grade K	Curriculum	010	126.45
P16-00620	Que Attn: K Wetherell, Treasurer	Registration for Laura Almada for Que Users Exp	Technology Coordinator	010	550.00
P16-00621	TUMBLEWEED EDUCATIONAL ENTERPRISES INC	5th Grade Field Trip to Ronald Reagan Library	Oak Hills Elementary School	010	1,425.00
P16-00622	McGraw-Hill Education c/o American Express	OVHS Marine Biology & Anatomy Physiology	Curriculum	010	1,565.28
P16-00623	Textbook Warehouse Inc.	ROES - ELL Book Order	Curriculum	010	36.34
P16-00624	West Shield Adolescent Svc	West Shield Adolescent Services	District-wide	010	1,505.07
P16-00625	West Shield Adolescent Svc	West Shield Adolescent Services	District-wide	010	3,233.66
P16-00626	Compuwave Inc.	Pupil Services printer toner	District-wide	010	150.50
P16-00627	Wildlife Experience	Donation 1st grade field trip	Brookside School	010	295.00
P16-00628	CENTER GLASS CO	Vandalism - MCMS Window Replacement	Business Administration	010	75.00
P16-00629	TUMBLEWEED EDUCATIONAL ENTERPRISES INC	Donation - 201 bus to Mission	Brookside School	010	453.00
P16-00630	TUMBLEWEED EDUCATIONAL ENTERPRISES INC	Shuttle Bus Svs for Nottingham Village Event	Business Administration	010	500.00
P16-00631	Advantra Graphics	NGSS Posters for Classrooms	Curriculum	010	300.62
P16-00632	C & A Safety Consultants	Ath Trng/ROP/mat & supp	Oak Park High School	010	505.76
P16-00633	Rancho Simi Recreation & Park	Special Assessment 7/1/15-6/30/16	Board of Education	010	250.27
P16-00634	Pearson AGS Globe	ROES - ELL Book Order	Curriculum	010	230.34
P16-00635	Herff Jones	Oak View Diplomas 2016	Oak View High School	010	282.65
P16-00636	Herff Jones	OPIS Diplomas 2016	Home Independent Study Program	010	515.42
P16-00637	Fun Raising School Gear	OVHS Polo Shirt	Oak View High School	010	25.80
P16-00638	Herff Jones	Hoods and Faculty Gowns	Home Independent Study Program	010	171.73
P16-00639	Santa Barbara Zoo	Donation - 2nd grade field trip	Brookside School	010	1,154.00
P16-00640	Sargent-Welch	ScienceDon/mat & supp	Oak Park High School	010	90.15
P16-00641	Electronix Express	ScienceDon/mat & supp	Oak Park High School	010	14.57
P16-00642	Francine Stern	new interpreter	Curriculum	010	100.00
P16-00643	Southwinds Transportation	Parent funded field trip--2nd gr. Agoura PAC	Red Oak Elementary School	010	1,096.80
P16-00644	Active Network	Webstore License District Wide - Tracks	Business Administration	010	4,653.50
P16-00645	IZA Design, Inc.	DON: Staff t-shirts	Medea Creek Middle School	010	362.50

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 2

Includes Purchase Orders dated 03/01/2016 - 03/31/2016

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P16-00646	Guided Discoveries Inc.	DON: Astro Camp Deposit 2016-17	Medea Creek Middle School	010	6,160.00
P16-00647	Scholastic, Inc.	PFA: Scholastic renewals 2016-17	Medea Creek Middle School	010	1,400.74
P16-00648	SOAR Learning, Inc.	DON: SOAR Curriculum - Sp. Ed.	Medea Creek Middle School	010	1,607.13
P16-00649	Woodcrafter.com	VCI Grant/mat & supp	Oak Park High School	010	167.32
P16-00650	Stumbaugh and Associates Inc.	Restroom Rework at OHES	Business Administration	010	5,193.00
P16-00651	Burak Besir	Band Coach/OPIMA/oth exp/ASB	Oak Park High School	010	1,000.00
T16-00055	School Outfitters c/o AMEX	Headphone Lab Pack	Technology Coordinator	010	3,905.22
Total Number of POs			65	Total	285,245.61

Fund Recap

Fund	Description	PO Count	Amount
010	General Fund	64	223,376.13
212	Measure C6 Technology Bond Fun	1	61,869.48
		Total	285,245.61

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: APRIL 19, 2016

SUBJECT: B.1. e. APPROVE OUT OF STATE TRAVEL FOR CERTIFICATED EMPLOYEES TO ATTEND THE COLUMBIA SUMMER READING/WRITING INSTITUTE IN NEW YORK CITY June-July 2016

Consent

ISSUE: Shall the Board of Education approve the out of state travel for the Oak Park certificated employee to attend the Columbia Summer Reading/Writing Institute?

STATEMENT: According to Board Policy 3350, the Board of Education must approve out of state travel for certificated and classified employees. Three teachers will be attending Columbia workshops this summer in New York City. Denise Keane and Eva Novak will be attending a reading workshop from June 27-July 1, 2016. Diane Farlow will be attending the Writing institute from June 20 – 24, 2016.

ALTERNATIVES:

1. Approve the out of state travel for employees to attend the Columbia Summer Reading/Writing Institute in New York City.
2. Do not approve the out of state travel for employees to attend the Columbia Summer Reading/Writing Institute in New York City.

RECOMMENDATION: Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: April 19, 2016
**SUBJECT: B.1.i APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL
CHEERLEADING TEAM - April 14-17, 2016**

CONSENT

ISSUE: Shall the Board approve an overnight field trip for the OPHS Cheerleading Team?

BACKGROUND: Principal, Kevin Buchanan, requests approval for this camp scheduled for July 14-17, 2016 at Vanguard Univ. in Costa Mesa, CA. Approximately 40 athletes, head & assistant coaches will travel by district approved parent drivers in private vehicles. They will depart at 8 a.m. on Thursday, July 14th and return the early evening of July 17th. They will stay in the dorms on campus at Vanguard University. Athletes will pay approximately \$400 to cover the cost of camp, meals, transportation, materials and lodging. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved Field Trip Planning Guide/Checklist have been met.

ALTERNATIVES: 1. Approve overnight field trip as presented.
2. Do not approve overnight field trip as presented.

RECOMMENDATION: Alternative #1.

Respectfully submitted

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: APRIL 19, 2016

**SUBJECT: B.1.g APPROVE DAY TRIP FOR OAK PARK HIGH SCHOOL SPAE CLUB
TO ATTEND ASPCA EVENT IN SACRAMENTO - April 27, 2016**

CONSENT

ISSUE: Shall the Board of Education approve the Oak Park High School SPAE (Students Protecting Animals and the Environment) Club members to attend the ASPCA *Paws for Celebration* animal welfare information and lobbying event in Sacramento on Wednesday, April 27, 2016.

STATEMENT: This will be a single day trip (but over 100 miles, which requires Board approval) for members of the SPAE club to participate in an event in Sacramento. We will be working with the ARME (Animal Rights Media and Education) organization and the Beagle Freedom Project at this event and will meet with members of the public and legislators about several bills related to animal welfare. The students will fly to and from Sacramento on the same day and will not be staying overnight. The cost of the trip is \$250.

ALTERNATIVES: 1. Approve the day trip for SPAE to Sacramento
2. Do not approve the day trip for SPAE to Sacramento

RECOMMENDATION: Alternative #1.

RATIONALE: Students will learn that advocating for animal welfare and the environment often involves informing lawmakers on issues and lobbying for particular bills.

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: APRIL 19, 2016

SUBJECT: B.1.h. APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL ROCKET TEAM TO ATTEND NATIONAL FINALS – May 12-15, 2016

CONSENT

ISSUE: Shall the Board of Education approve the Oak Park Rocket Team to attend the National Finals of the Team America Rocket Challenge (TARC) in Washington, D.C. and The Plains, VA?

STATEMENT: The Oak Park High School Rocket Team is divided into two TARC teams. One of the teams has qualified to participate in the finals of the national competition by scoring in the top 100 out of 800 teams in the U.S. The team will fly to Washington, D.C. on Thursday, May 12 and participate in an event on Capitol Hill where rockets will be displayed at a Congressional Reception on Friday, May 13. On Saturday, May 14, the team will fly their rocket in the National TARC Finals located in The Plains, VA. If there is bad weather, the event will take place on Sunday, May 15, so the team will not return home until Sunday evening, May 15. TARC is organized by the Aerospace Industry Association (AIA) and is sponsored by NASA, the U.S. Dept. of Defense, and all of the major U.S. aerospace corporations, including Boeing, Lockheed-Martin, Raytheon, Aurora, and others. The team has received a \$6000 grant from the Boeing Company and \$2500 from Friends of Oak Park Schools. Therefore the cost to attend the trip for the students is \$500. The trip will be supervised by Tony Knight and Kevin Buchanan. They will travel by air, rented SUV, and Washington, D.C. Metro.

ALTERNATIVES: 1. Approve the April overnight trip for Oak Park Rocket Team to VA
2. Do not approve the April overnight trip for the Oak Park Rocket Team to VA

RECOMMENDATION: Alternative #1.

RATIONALE: It is an outstanding opportunity for students to participate in a national event based on the year of work they have completed on their rockets.

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:				
VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: April 19, 2016
**SUBJECT: B.1.i APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL
CHEERLEADING TEAM - April 14-17, 2016**

CONSENT

ISSUE: Shall the Board approve an overnight field trip for the OPHS Cheerleading Team?

BACKGROUND: Principal, Kevin Buchanan, requests approval for this trip scheduled for July 14-17, 2016 at Vanguard Univ. in Costa Mesa, CA. Approximately 40 athletes, head & assistant coaches will travel by district approved parent drivers in private vehicles. They will depart at 8 a.m. on Thursday, July 14th and return the early evening of July 17th. They will stay in the dorms on campus at Vanguard University. Athletes will pay approximately \$400 to cover the cost of camp, meals, transportation, materials and lodging. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved Field Trip Planning Guide/Checklist have been met.

ALTERNATIVES: 1. Approve overnight field trip as presented.
2. Do not approve overnight field trip as presented.

RECOMMENDATION: Alternative #1.

Respectfully submitted

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: April 19, 2016
SUBJECT B.1.j. APPROVE QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS – April 2016

Consent

ISSUE: Shall the Board of Education Approve the Quarterly Williams Uniform Complaints-April 2016?

BACKGROUND: As a result of a lawsuit filed against the State of California, the State Legislature passed several bills that codified the negotiated settlement to the suit. One of the many requirements of this legislation is for school districts to establish a uniform complaint process to allow parents or member of the public to register written complaints regarding textbook/instructional materials sufficiency, teacher vacancy or missassignment, and hazardous conditions of school facilities.

Education Code 35186 requires the Superintendent or designee report summarized data on the nature and resolution of all Williams Uniform Complaints on a quarterly basis to the Board of Education and the County Office of Education. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting.

ALTERNATIVES: 1. Approve the Quarterly Report on Williams Uniform Complaints – April 2016
2. Do not approve the Quarterly Report on Williams Uniform Complaints – April 2016

RECOMMENDATION: Alternative #1.

RATIONALE: It is the policy of the district to comply with federal and state laws and regulations governing education programs or activities which receive state or federal funding.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:
VOTE: **AYES** **NOES** **ABSTAIN** **ABSENT**
Hazelton _____
Helfstein _____
Laifman _____
Rosen _____
Ross _____
Student Rep. _____

Quarterly Report on Williams and Valenzuela Uniform Complaints
For Districts With Grades 10-12 Offering CAHSEE Intensive Instruction and Services
[Education Code Section 35186]
Fiscal year 2015-2016

District: Oak Park Unified School District

Person completing this form: Dr. Leslie Heilbron

Title: Assistant Superintendent, Human Resources

Quarterly Report Submission Date: ☐ October 2015 (7/1/15 to 9/30/15)
(check one) ☐ January 2016 (10/1/15 to 12/31/15)
☒ April 2016 (1/1/16 to 3/31/16)
☐ July 2016 (4/1/16 to 6/30/16)

Date for information to be reported publicly at governing board meeting: April 19, 2016
Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction and Services	0		
Totals	0		

Anthony W. Knight, Ed.D.
Name of District Superintendent

Signature of District Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: APRIL 19, 2016

**SUBJECT: B.2.a1 APPROVE RESOLUTION #16-10, AUTHORIZING THE
ISSUANCE OF OAK PARK UNIFIED SCHOOL DISTRICT
(VENTURA COUNTY, CALIFORNIA) 2016 GENERAL
OBLIGATION REFUNDING BONDS**

ACTION

ISSUE: Shall the Board Approve Resolution #16-10, authorizing the issuance of Oak Park Unified School District (Ventura County, California) 2016 General Obligation Refunding Bonds?

BACKGROUND: An election was held in the Oak Park Unified School District (the "District") on June 6, 2006 for the issuance and sale of general obligation bonds of the District for various purposes in the maximum principal amount of \$17,500,000 (the "2006 Authorization"). Pursuant to the 2006 Authorization, the District has previously caused the issuance of four series of bonds, including its General Obligation Bonds, Election of 2006, Series 2007 (Bank Qualified) (the "2006 Series 2007 Bonds") and its 2009 General Obligation Bonds, Election of 2006, Series B (Bank Qualified) (the "2006 Series 2009 Bonds").

An election was held in the District on November 4, 2008 for the issuance and sale of general obligation bonds of the District for various purposes in the maximum principal amount of \$29,445,000 (the "2008 Authorization"). Pursuant to the 2008 Authorization, the District has previously caused the issuance of four series of bonds, including its 2009 General Obligation Bonds, Election of 2008, Series A (Bank Qualified) (the "2008 Series 2009 Bonds," and together with the 2006 Series 2007 Bonds and the 2006 Series 2009 Bonds, the "Prior Bonds").

The District now desires to refinance certain of the outstanding Prior Bonds (so refunded, the "Refunded Bonds") through the issuance of general obligation refunding bonds (the "Refunding Bonds") in an aggregate principal amount not-to-exceed \$11,000,000. The refinancing is intended to generate debt service savings, with all benefits from the refunding delivered to the property owners in the District. The final maturity of the Refunding Bonds will not be later than the final maturity date of the Refunded Bonds (August 1, 2032).

(a) Resolution. This Resolution authorizes the issuance of the Refunding Bonds, in one or more series of federally taxable or federally tax-exempt bonds, specifies the basic terms, parameters and form of the Refunding Bonds, and approves the form of Notice Inviting Proposals for Purchase of Refunding Bonds, Notice of Intention to Sell, Continuing Disclosure Certificate, Escrow Agreement and Preliminary Official Statement described below. In particular, Section 1 of the Resolution establishes the maximum aggregate principal amount of the Refunding Bonds to be issued (\$11,000,000). The Resolution authorizes the issuance of current interest bonds only; capital appreciation bonds are not authorized. Section 3 authorizes the Refunding Bonds to be sold

at a competitive sale, and authorizes Piper Jaffray & Co., the District's Financial Advisor, to solicit bids from prospective bidders, and award the sale of the Bonds on the basis of the lowest true interest cost.

(b) Notice Inviting Proposals for Purchase of Refunding Bonds; Notice of Intention to Sell. The Resolution includes as Exhibits B and C the forms of Notice Inviting Proposals for Purchase of Refunding Bonds and a Notice of Intention to Sell. The Resolution authorizes the District's Financial Advisor to distribute the Notice Inviting Proposals for Purchase of Refunding Bonds to prospective bidders and to cause the Notice of Intention to Sell to be published in the Bond Buyer, a national municipal securities newspaper, to satisfy applicable legal requirements. The Notice Inviting Proposals for Purchase of Refunding Bonds sets forth certain conditions of closing the transaction, including certain of the documentation to be provided at the closing by various parties.

(c) Form of Preliminary Official Statement. The Preliminary Official Statement (the "POS") is the offering document describing the Refunding Bonds which may be distributed to prospective purchasers of the Refunding Bonds. The POS discloses information with respect to, among other things, (i) the proposed uses of proceeds of the Refunding Bonds, (ii) the terms of the Refunding Bonds (interest rate, transfer terms, etc.), (iii) the bond insurance policy for the Refunding Bonds, if any, (iv) the security for repayment of the Refunding Bonds (the *ad valorem* property tax levy), (v) information with respect to the District's tax base (upon which such *ad valorem* property taxes may be levied), (vi) District financial and operating data, (vii) continuing disclosure with respect to the Refunding Bonds and the District, and (viii) absence of material litigation and other miscellaneous matters expected to be of interest to prospective purchasers of the Refunding Bonds. Following the pricing of the Refunding Bonds, a final Official Statement for the Refunding Bonds will be prepared, substantially in the form of the POS.

(d) Form of the Continuing Disclosure Certificate. The form of the Continuing Disclosure Certificate can be found in APPENDIX C to the POS. Effective July 3, 1995, all underwriters of municipal bonds are obligated to procure from a bond issuer a covenant that such public agency will annually file "material financial information and operating data with respect to the District" through the web-based Electronic Municipal Market Access ("EMMA") system maintained by the Municipal Securities Rulemaking Board (which is the federal agency that regulates "broker-dealers," including investment bank firms that underwrite municipal obligation issuance). This requirement is expected to be satisfied by the filing of the District's audited financial statements and other operating information about the District, in the same manner the District has filed in connection with prior bond issuances. The purpose of the law is to provide investors in the Refunding Bonds with current information regarding the District. Similar laws have governed the corporate debt market for many years.

(e) Form of Escrow Agreement. Pursuant to the Escrow Agreement, proceeds from the sale of the Refunding Bonds in an amount sufficient to redeem the Refunded Bonds will be deposited in an escrow fund (the "Escrow Fund") held by U.S. Bank National Association (acting as "Escrow Agent"). The monies

in the Escrow Fund will be used by the Escrow Agent to (i) pay the interest due on the Refunded 2006 Series 2007 Bonds on and prior to the first available redemption date therefor (August 1, 2017), and to redeem the Refunded 2006 Series 2007 Bonds on such date, and (ii) pay the interest due on the Refunded 2006 Series 2009 Bonds and the Refunded 2008 Series 2009 Bonds on and prior to the first available redemption date therefor (August 1, 2019), and to redeem the Refunded 2006 Series 2009 Bonds and the Refunded 2008 Series 2009 Bonds on such date. As a result of the deposit and application of funds so provided in the Escrow Agreement, the Refunded Bonds will be defeased and the obligation of Ventura County to levy *ad valorem* property taxes for payment of the Refunded Bonds will cease.

ALTERNATIVES:

1. Approve Resolution #16-10, A Resolution of the Board of Education of the Oak Park Unified School District Authorizing the Issuance of Oak Park Unified School District (Ventura County, California) 2016 General Obligation Refunding Bonds.
2. Do not approve Resolution #16-10.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

[Link to Resolution #16-10 Backup Documents \(38 pages\)](#)

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 19, 2016
SUBJECT: B.2.b. APPROVE FINAL OAK PARK NEEDS ASSESSMENT AND IMPLEMENTATION PLAN

ACTION

ISSUE: Shall the Board receive and approve the final Oak Park Needs Assessment and Implementation Plan as presented by the Oak Park Needs Assessment Committee?

BACKGROUND: At its meeting on January 19, 2016, the Board of Education approved the Oak Park Needs Assessment Committee (OPNAC) update as presented, including the concept and the dollar amounts. At its March meeting, the Board further requested that the Committee return to the April board meeting to present its recommendation of the final needs assessment plan. It is anticipated that the final draft of the plan will be reviewed and approved by the full OPNAC committee at its regularly scheduled meeting on April 18, 2016. The recommended final plan will then be provided to the Board and posted on the website with this agenda in advance of this evening's meeting.

ALTERNATIVES:

1. Receive and approve the final Oak Park Needs Assessment and Implementation Plan as presented by the OPNAC.
2. After discussion, approve the final Oak Park Needs Assessment and Implementation Plan as modified by Board input and direction.

RECOMMENDATION: Alternative No. 1.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

[Click here for the Final Needs Assessment and Implementation Plan](#)

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 19, 2016
SUBJECT: B.2. c. APPROVE DISTRICT THREE-YEAR TECHNOLOGY PLAN

ACTION

ISSUE: Shall the Board approve the District's updated three-year technology plan?

BACKGROUND: One of the major goals that the District Technology Committee set for itself during the 2015-16 school year was to update the District's technology plan, which lapses this year. The Committee worked throughout the year to develop a comprehensive plan that addresses curricular, administrative, hardware, software, and infrastructure needs. The plan also assures District compliance with State and Federal E-rate requirements.

The updated technology plan has been completed and it is anticipated that it will be adopted by the full Committee at its next meeting April 13, 2016. Upon its acceptance by the Committee, the updated plan will be forwarded to the Board accompanied by the Committee's recommendation for its approval, and will be posted simultaneously on the District's website.

ALTERNATIVES:

1. Approve the District's updated three-year technology plan as recommended by the District Technology Committee.
2. Do not approve the technology plan.

RECOMMENDATION: Alternative No. 1

Prepared by: Enoch Kwok, Director, Educational Technology and Information Services
Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

[Click here for the link to the Three-year Technology Plan](#)

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 19, 2016
SUBJECT: B.2.d. APPROVE AWARD OF CONTRACT – RFP 16-03C, NETWORK SWITCHES

ACTION

ISSUE: Shall the Board approve the award of a contract for RFP 16-03C, Network Switches, as recommended by District's staff and Technology Committee?

BACKGROUND: Included in the approved 2015-16 Technology Roadmap projects is the upgrade and expansion of network switches. In March 2016, the District issued Request for Proposals (RFP) 16-03C, Network Switches, with responses to be evaluated utilizing the following matrix:

Criteria	Weight
Total Price/Charges	50%
Proposal Quality and Thoroughness	15%
District Experience	15%
Compatibility w/existing management tools	10%
Vendor location/distance to Oak Park	5%
References (K-12 similar districts)	5%

On April 5, 2016, four vendors submitted proposals in response to RFP 16-03C. Utilizing the evaluation matrix, and after analysis by staff and the Technology Committee, the following is a recap of the proposals received:

Vendor Name	Proposal Amount	Weighted Score
All Connected, Inc.	\$ 381,339.72	100%
CDWG	\$ 395,752.88	54%
Compuvision	\$ 418,647.20	59%
NetXperts	\$ 460,726.82	51%

After review and analysis, and based on the evaluation matrix, it is the recommendation of District's staff and Technology Committee that the Board award a contract for RFP 16-03C, Network Switches to All Connected, Inc.

ALTERNATIVES:

1. Approve the award of a contract for RFP 16-03C, Network Switches, to All Connected, Inc., in the amount of \$381,339.72.
2. Do not approve the award of a contract for RFP 16-03C.

RECOMMENDATION: Alternative No. 1

Prepared by: Enoch Kwok, Director, Educational Technology and Information Services
Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 19, 2016
SUBJECT: B.2.e APPROVE AWARD OF CONTRACT – RFP 16-04C, WIRELESS EXPANSION

ACTION

ISSUE: Shall the Board approve the award of a contract for RFP 16-04C, Wireless Expansion, as recommended by staff and the District Technology Committee?

BACKGROUND: Included in the approved 2015-16 Technology Roadmap projects is the expansion of the District's wireless network. In March 2016, the District issued Request for Proposals (RFP) 16-04C, Wireless Expansion, with responses to be evaluated utilizing the following matrix:

Criteria	Weight
Total Price/Charges	50%
Proposal Quality and Thoroughness	15%
District Experience	15%
Compatibility w/existing management tools	10%
Vendor location/distance to Oak Park	5%
References (K-12 similar districts)	5%

On April 5, 2016, four vendors submitted proposals in response to RFP 16-04C. Utilizing the evaluation matrix, and after analysis by staff and the Technology Committee, the following is a recap of the proposals received:

Vendor Name	Proposal Amount	Weighted Score
Digital Synergy	\$ 83,775.00	85%
CompuVision	\$ 92,393.78	82%
CDWG	\$ 90,493.50	77%
WNG Construction	\$ 110,330.34	51%

After review and analysis, and based on the evaluation matrix, it is the recommendation of District's staff and Technology Committee that the Board award a contract for RFP 16-04C, Wireless Expansion to Digital Synergy Consulting, Inc.

ALTERNATIVES:

1. Approve the award of a contract for RFP 16-04C, Wireless Expansion, to Digital Synergy Consulting, Inc., in the amount of \$83,775.00.
2. Do not approve the award of a contract for RFP 16-04C.

RECOMMENDATION: Alternative No. 1

Prepared by: Enoch Kwok, Director, Educational Technology and Information Services
Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: APRIL 19, 2016

SUBJECT: B.2.f. RATIFY AGREEMENT FOR CONSTRUCTION SERVICES FOR PROJECT 15-15F, RELOCATABLE CLASSROOM AT OAK HILLS ELEMENTARY SCHOOL

ACTION

ISSUE: Shall the Board ratify an agreement with Hughes General Engineering for construction services in connection with Project 15-15F, Relocatable Classroom at Oak Hills Elementary School?

BACKGROUND: In order to expedite the installation of a DSA-approved classroom at Oak Hills Elementary in compliance with Education Code 17292 and Senate Bill 324, it has been necessary to engage professional services and construction companies to complete this project. At this evening's meeting the Board is asked to ratify the contract with Hughes General Engineering to perform necessary concrete work to conform with Americans with Disability Act (ADA) requirements as identified by the Division of the State Architect (DSA). The following is a recap of the subject contract; background documentation is attached for the Board's information:

COMPANY	SCOPE OF WORK	AMOUNT
Hughes General Engineering	Site ADA Path of Travel Compliance	\$ 31,878

ALTERNATIVES:

1. Ratify the agreement for construction services with Hughes General Engineering, in the amount of \$31,878, for Project 15-15F, Relocatable Classroom at Oak Hills Elementary School as recommended above.
2. Do not ratify the agreement.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Hughes General Engineering, Inc.
P.O. Box 2293, Camarillo, CA 93011
License No. 644816-A
(805) 642-7700 Fax (805) 642-7711
Email: hughesgeinc@gamil.com
DIR Registration # 1000003556



PROPOSAL AND CONTRACT
Page 1 of 4
** Revision 1 **

To: Oak Park High School
899 North Kanan Road
Oak Park, CA 91377

Date: March 22, 2016

Phone: 818-735-3210

Attn: Julie Suarez

Fax: 818-865-8467

Subject to the terms hereof, We herby agree to furnish all labor, materials, and equipment for the Completion in a good and workmanlike manner, Of the work described below:

Description of Property: Oak Hills Elementary School
1010 Kanan Road Oak Park, CA 91377 Ventura
Street Address City County

Description of Work: Install ADA access ramp and ADA parking spaces with removal and
replacement of East parkinglot sidewalk and curb to reconstruct ADA pathway
to ADA compliance.

See page 2 of proposal for detailed "Scope of Work"
This Proposal is Based on Prevailing Wages and costs for Bonds and Insurance is included.
This Proposal is Based on Prevailing Wages.

TOTAL PROPOSAL PER ATTACHED BREAKDOWN AND EXCLUSIONS: \$ 31,877.50

Exclusions: Fees for Permit, Bonds, Inspection, Engineering, Surveying, Staking, Special metal imbeds, Testing for soils or materials, Water, Water metering, Dewatering of any kind, Digging, Handling or disposal of rock, Hard to handle material or hazardous materials, Grading or export of footing material, Digging or backfill of plumbing or Electrical trenches.

Note: This proposal, Including terms & conditions and any attachments hereto, Is made a part of any contract entered into. Initial the attached terms and conditions. Progress billing will be made on the 25th day of each month with payment due by the 10th of the following month. Any retention withheld shall be paid within 30 days following the completion of our work. Any alterations or deviation from the above specification involving extra cost of material or labor will only be executed upon written orders for same and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing. This Proposal is valid 30 days only. Void if not accepted within the specified time.

Respectfully Submitted:

By: Jeff Hughes, President

Hughes General Engineering, Inc.

Date: _____

ACCEPTANCE

You are hereby authorized to finish all materials and labor required to complete the work described in the above proposal, for which I/We agree to pay the contract price mentioned in this proposal and according to the terms thereof. I/We have read and agreed to the provisions contained hereto and in any attachments hereto which are made a part hereof and are described as:

Accepted: [Signature]

Date: 03.23.16

Contractors are required by law to be licensed and registered by the contractors state license board which has jurisdiction to investigate complaints against contractors, If a complaint is filed within 3 years of the date alleged violation. Any questions concerning a contractor may be referred to the register, Contractors State board, P.O. Box 26000, Sacramento, CA 95826.



P.O. Box 2293
Camarillo, Ca. 93011
(805) 642-7700 Fax (805) 642-7711
License No. 644816-A

Description: Oak Hills Elementary School - ADA Improvements

SPECIFIC SCOPE OF WORK:

- 1) Demolition and removal of approximately 1,410 sf of sidewalk and 145 lf of curb at East parkinglot.
- 2) Install approximately 145 lf of new curb.
- 3) Install approximately 1,410 sf of sidewalk and new handicap access ramp.
- 4) Patch back asphalt as necessary.
- 5) Relocate two (2) handicap parking signs.
- 6) Blackout striping at old handicap parking and install new handicap parking striping.

Total Proposal:	\$	31,877.50
-----------------	----	-----------

Special Exclusions:

- 1) No testing, No permit fees, No inspection fees.
- 2) No temporary fencing.
- 3)

Hughes General Engineering, Inc.
P.O. Box 2293
Camarillo, Ca. 93011
License No. 644816-A
(805) 642-7700 Fax (805) 642-7711



EXCLUSIONS LIST

Page 3 of 4

Description: Oak Hills Elementary School - ADA Improvements

<input checked="" type="checkbox"/>	No Surveying	<input checked="" type="checkbox"/>	No Compaction	<input checked="" type="checkbox"/>	No Block	<input checked="" type="checkbox"/>	No Waterproofing
<input type="checkbox"/>	No Demo	<input type="checkbox"/>	No Haul Off	<input checked="" type="checkbox"/>	No Backfill	<input type="checkbox"/>	No Rebar
<input checked="" type="checkbox"/>	No Over Excavation	<input checked="" type="checkbox"/>	No Sub Grade	<input checked="" type="checkbox"/>	No Drainage	<input checked="" type="checkbox"/>	No Grading
<input checked="" type="checkbox"/>	No Re-Compaction	<input checked="" type="checkbox"/>	No Handrails	<input checked="" type="checkbox"/>	No Shoring	<input checked="" type="checkbox"/>	No Traffic Control
<input checked="" type="checkbox"/>	No Bollards	<input checked="" type="checkbox"/>	No Handrail Inserts	<input checked="" type="checkbox"/>	No Asphalt	<input checked="" type="checkbox"/>	No Permits
<input checked="" type="checkbox"/>	No Saw Cutting	<input checked="" type="checkbox"/>	No Dewatering	<input checked="" type="checkbox"/>	No Soil Testing	<input checked="" type="checkbox"/>	No Temporary Fencing
<input checked="" type="checkbox"/>	No Relocation of Fencing	<input checked="" type="checkbox"/>	No Fence Footings	<input checked="" type="checkbox"/>	No SWPPS	<input checked="" type="checkbox"/>	No Bonds
<input checked="" type="checkbox"/>	No Inspection Fees	<input type="checkbox"/>	No Hardscape	<input checked="" type="checkbox"/>	No Base	<input checked="" type="checkbox"/>	No Special Imbeds
<input checked="" type="checkbox"/>	No Clear & Grubbing	<input checked="" type="checkbox"/>	No Striping	<input checked="" type="checkbox"/>	No Signage	<input checked="" type="checkbox"/>	No Root Barrier
<input checked="" type="checkbox"/>	No Templates	<input checked="" type="checkbox"/>	No Concrete Sealant	<input checked="" type="checkbox"/>	No Irrigation	<input checked="" type="checkbox"/>	No Root Removal
<input checked="" type="checkbox"/>	No Plumbing Trenches	<input checked="" type="checkbox"/>	No Storm Drain	<input checked="" type="checkbox"/>	No Sewer	<input checked="" type="checkbox"/>	No Landscaping
<input checked="" type="checkbox"/>	No Electrical	<input checked="" type="checkbox"/>	No Light Standard	<input checked="" type="checkbox"/>	No Trash Enclosure	<input checked="" type="checkbox"/>	No Structural Steel
<input checked="" type="checkbox"/>	No Electrical Trenches	<input checked="" type="checkbox"/>	No French Drain	<input checked="" type="checkbox"/>	No Utility or Underground Concrete Patchback		
<input type="checkbox"/>	No Truncated Dome Tile	<input checked="" type="checkbox"/>	No Stucco	<input checked="" type="checkbox"/>	No Paint	<input checked="" type="checkbox"/>	No Sealed Concrete Flooring
<input checked="" type="checkbox"/>	No Trench Drain	<input checked="" type="checkbox"/>	No Drainage Inlets	<input checked="" type="checkbox"/>	No Catch Basins	<input checked="" type="checkbox"/>	No Special Concrete Sealing
<input checked="" type="checkbox"/>	No Fossil Filters						

Hughes General Engineering is not responsible for checked off items.

TERMS AND CONDITIONS

1. ACCEPTANCE

Until this form has been countersigned by the Seller, or Seller's authorized agent or officer, at Seller's business office, it shall be deemed only a proposal; signature by Seller's estimator does not constitute execution by Seller. In the event that this proposal shall be countersigned by Seller prior to signing by Buyer, then the proposal shall remain in force for ten (10) days only, and shall not become a contract until a copy signed to Buyer is delivered to Seller's office within said ten (10) days period. This contract shall be conclusively deemed to have properly executed by both parties, however, when a copy hereof has been signed by Buyer, counter-signed by Seller and Seller commences work here on and/or materials deliveries.

2. ENTIRE AGREEMENT AND AMENDMENTS

This agreement contains the entire agreement between the parties, and there are no representations, agreements, warranties, or guaranties either expressed or implied, except as contained herein. This agreement may only be amended in writing signed by the parties, or their authorized agents.

3. GUARANTEE

All asphalt paving is hereby guaranteed for a period of one year from date of completion, subject to the provisions of this paragraph set forth below. If on the reverse side of this contracts, it shall be indicated that any other work or materials have guaranteed, or in the event that from other reasons on cause it shall be found that the Seller has guaranteed any work/or materials, then such guarantee shall also be subject to the following express terms:

☐ Such guarantee is limited to a guarantee that such work has been done in a work like manner.

☐ Such guarantee is limited to a period of one year from date of completion.

☐ Such guarantee is upon the condition that the work is put to only natural, ordinary and proper uses, and the burden of the proof shall be upon Buyer to show such uses were natural, ordinary and proper.

☐ The Seller shall take no responsibility, and any such guarantee shall not cover or extend to any failures of or defects in the work which were caused by defective and/or improper work and/or slow preparation, by the Buyer or other contactors or subcontractors under the Buyer, or for defects or damage occasioned by storm, rain, flood, vandalism, or other acts beyond the control of the Seller. In the event of dispute upon this matter, the burden of proof shall be upon the Buyer to show that such failure or defects or damage in the work were not occasioned by the work of others or by the God as foresaid. In the event that the contract on the reverse hereof provides for the use of weed killer and guaranteed the results of such use, then such guarantee applies only to surface weeds. Any deep rooted weed plant or other growth are not guaranteed killed, unless expressly set out to the contrary on the contract on the reverse side.

4. ACCEPTANCE OF WORK

Any payment made under this agreement shall constitute an acknowledgement that Seller has satisfactory performed its part of the agreement as of the date of payment. Unless Buyer shall give notice in writing to Seller to the contrary within 30 days after delivery of performance of work, all materials or work delivered or performed shall be deemed accepted as satisfactory by Buyer.

5. FEES AND CHARGES

Unless otherwise agreed on the face hereof, Buyers shall obtain and pay for all inspection fees and permits in connection with this contract.

6. ACTS OF GOD, ETC.

Delay or damaged caused by strike, acts of God, wars, riots, law, ordinance, or order of any agency, government or municipality, or other causes beyond the reasonable control of Seller, shall excuse or extend Seller's performance, at Seller's election, and Seller shall not be responsible for damage therefore. Any loss to Seller caused from said damages or delay shall be chargeable to Buyer for the additional work or materials caused by such damage or delay at Seller's prevailing rate.

7. COLLECTION

In the event Seller shall institute any action to collect any amounts due under this contract or to enforce the contract, Buyer agrees to pay reasonable attorney fees and expenses incurred by Seller, as fixed by the court, in addition to all sums herein provided.

8. ASSIGNMENT

Seller reserves the right to transfer and assign this contract or subcontract any portion of its work hereunder to any corporation, partnership, or individual, which seller may designate.

9. PLANS AND SPECIFICATIONS

All Plans and/or specifications for the job, which have been delivered to Seller at the time of execution of this contract, are made a part of this agreement. Compliance by Seller with such plans and/or specifications shall constitute full performance. Seller may demand that any change in plans or specifications be made in writing and must be agreed to by Seller. Notwithstanding anything to the contrary herein, Seller may also rely on upon verbal instructions of Buyer, his agents, engineer or architects. This contract price shall be adjusted to reflect such written or verbal changes, and in the amount is not agreed to, it shall be on the basis of the Seller's prevailing charge therefore.

10. DAMAGE TO UNDERGROUND INSTALLATIONS

Seller shall not be liable for damage to underground pipe, conduit, cesspools, septic tanks, sidewalks, and approach aprons, or other installations which are visible, or which are not indicated on the plans or specifications, and Buyer shall hold Seller harmless against any such claim.

11. PAYMENTS

All work completed in any one month will be billed by the 25th of said month with payment of 95% due by the 10th of the following month. The remaining 5% (retention) is due and payable not later than 35 days from completion of our contract items of work. Time materials (Rental) if required, to be paid in full monthly, with no retention held. Interest at the rate of 1 1/2% per month shall be charged on all overdue accounts.

12. GRADES

Seller may rely on grades or elevations established by others and any additional cost resulting from a change in grade or elevation shall be charged to Buyer at Seller's prevailing rate for such work. Unless otherwise specified, rough grade shall be a grade within two-tenths of a foot or finished sub-grade, and for fine grading shall mean grading between rough grades finished sub-grades. If the rough grading and/or the fine grading has been done by others, and further fine grading and/or rough grading is necessary, the Seller shall be paid extra thereof, and an extra charge shall be made for excess dirt to be hauled away or fill to be brought in, all according to Seller's prevailing rate.

13. Termination

It is mutually agreed that this contract may not be cancelled prior to the commencement of the work, without the written consent of Seller, unless at the time of cancellation a sum equal to twenty (20%) percent of the contract price shall be paid by Buyer to Seller, said amount to be liquidated damages, and Buyer to be liable therefore, and such liquidated damages are hereby fixed by the parties in view of the fact that actual damages would not be ascertainable. After the commencement of work this contract may only be cancelled by the mutual agreement of Seller and Buyer.

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 19, 2016
SUBJECT: B.2. g. PUBLIC HEARING FOR THREE-YEAR EDUCATOR EFFECTIVENESS SPENDING PLAN

(PUBLIC HEARING)

ISSUE: Shall the Board hold a public hearing and discuss the District's proposed three-year Educator Effectiveness Spending Plan?

BACKGROUND: The enacted State Budget for 2015-16 appropriated \$490 million in one-time funds to be disbursed to local educational agencies for the purpose of enhancing the effectiveness of teachers and administrators. These funds are distributed to LEAs based on the number of full-time equivalent certificated staff as reported in 2014-15 and may only be used for the following activities:

- Beginning teacher and administrator support and mentoring, including, but not limited to, programs that support new teacher and administrator ability to teach or lead effectively and to meet induction requirements adopted by the Commission on Teacher Credentialing.
- Professional development, coaching and support services for teachers identified as needing improvement or additional support.
- Professional development for teachers and administrators that is aligned to state-adopted content standards.
- Promotion of educator quality and effectiveness, including, but not limited to, training on mentoring and coaching certificated staff and training certificated staff to support effective teaching and learning.

The estimated amount of one-time funds to be received for this purpose is \$327,434. The funds must be spent by July 1, 2018. As a condition of receiving the funds, a spending plan must be presented at a public meeting of the governing board and then approved at a subsequent public meeting of the governing board. The attached Educator Effectiveness Spending Plan was developed using existing guiding documents in the district including the Local Control Accountability Plan (LCAP) and California State Standards Plan (CSS) to ensure consistency in executing our mission to improve student outcomes.

ALTERNATIVES:

1. Hold a public hearing and discuss the District's proposed three-year Educator Effectiveness Spending Plan
2. Do not hold a public hearing and discuss the proposed spending plan.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

**Educator Effectiveness Proposed Spending Plan
For Expenditures Between July 1, 2015 and June 30, 2018**

Activity	Content Standards	Number of Teachers	Number of Administrators	Number of Paraprofessionals	2015-16	2016-17	2017-18	Total Expenditures
TOTAL 3-YEAR ALLOCATION								\$ 327,434.00
Beginning teacher and administrator support and mentoring, including, but not limited to, programs that support new teacher and administrator ability to teach or lead effectively and to meet induction requirements adopted by the Commission on Teacher Credentialing and pursuant to Section 44259 of the California <i>Education Code</i>	N/A	17.00	0.00	N/A	\$ 40,300.00	\$ 33,641.00	\$ -	\$ 73,941.00
Of these expenditures, how much was spent on induction programs?	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$

Activity	Content Standards	Number of Teachers	Number of Administrators	Number of Paraprofessionals	2015-16	2016-17	2017-18	Total Expenditures
Professional development, coaching, and support services for teachers who have been identified as needing improvement or additional support	N/A	0.00	0.00	N/A	\$ -	\$ -	\$ -	\$ -

Activity	Content Standards	Number of Teachers	Number of Administrators	Number of Paraprofessionals	2015-16	2016-17	2017-18	Total Expenditures
Professional development for teachers and administrators that is aligned to the state content standards adopted pursuant to Sections 51226, 60605, 60605.1, 60605.2, 60605.3, 60605.8, 60605.11, 60605.85, as that section read on June 30, 2014, and 60811.3, as that section read on June 30, 2013, of the California <i>Education Code</i>	N/A	N/A	N/A	N/A	\$ 221,954.00	\$ -	\$ -	\$ 221,954.00
	Mathematics	20.00		N/A	N/A	N/A	N/A	N/A
	English language arts/development	28.00		N/A	N/A	N/A	N/A	N/A
	Science	17.00		N/A	N/A	N/A	N/A	N/A
	History/social sciences	26.00		N/A	N/A	N/A	N/A	N/A
	Visual/performing arts	8.00		N/A	N/A	N/A	N/A	N/A
	Career technical	1.00		N/A	N/A	N/A	N/A	N/A
	World language	9.00		N/A	N/A	N/A	N/A	N/A
	Physical education	10.00		N/A	N/A	N/A	N/A	N/A

Activity	Content Standards	Number of Teachers	Number of Administrators	Number of Paraprofessionals	2015-16	2016-17	2017-18	Total Expenditures
Activities to promote educator quality and effectiveness including, but not limited to, training on mentoring and coaching certificated staff and training certificated staff to support effective teaching and learning	N/A	0.00	6.00	44.00	\$ 24,539.00	\$ 7,000.00	\$ -	\$ 31,539.00

Total Expenditures					\$ 286,793.00	\$ 40,641.00	\$ -	\$ 327,434.00
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Note: N/A is used in areas where an item would not be applicable for a particular activity/category. LEAs should not be tracking expenditures, number of teachers, etc. in subject areas marked N/A.

TO: MEMBERS, BOARD OF EDUCATION

FROM: ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: April 19, 2016

SUBJECT: B.3.a. APPROVE THE DISTRICT'S INITIAL PROPOSAL FOR COLLECTIVE BARGAINING NEGOTIATIONS WITH THE OAK PARK TEACHERS ASSOCIATION

PUBLIC HEARING/ACTION

ISSUE: Should the Board receive and adopt the Oak Park Unified School District's initial proposal for collective bargaining for the 2016-2017 school year and authorize the Superintendent to initiate negotiations on behalf of the Board?

BACKGROUND: The current Contract of Agreement between the Oak Park Unified School District and the Oak Park Teachers Association expires on June 30, 2016. As such, all articles are open to negotiations. Each side is required to sunshine the articles that it proposes to open for discussion.

RATIONALE: A copy of the Oak Park Unified School District's initial proposal for collective bargaining negotiations is attached. Following the public hearing, the Board will be asked to adopt, or revise, and approve the District's initial proposal, and authorize the Superintendent to initiate negotiations on behalf of the Board.

ALTERNATIVES:

1. Receive and adopt the District's initial proposal authorizing the Superintendent to initiate negotiations with OPTA.
2. Receive, revise and adopt the District's initial proposal authorizing the Superintendent to initiate negotiations with OPTA.
3. Do not adopt the District's initial proposal.

RECOMMENDATION: Approve Alternative #1.

Respectfully submitted

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT
OFFICE OF HUMAN RESOURCES

To: Oak Park Teacher's Association and the Oak Park Unified Board of Education

From: Dr. Leslie Heilbron, Assistant Superintendent

Subject: OPUSD Proposal for 2016-2017 Negotiations

Date: April 6, 2016

The District proposes to discuss the following articles during the 2016-2017 negotiations with the Oak Park Teacher's Association.

Article 9 – Salaries and Compensation Regulations – The District proposes to discuss the issue of salaries based on a total compensation package that reflects the current state and district financial conditions.

Article 10 – Health and Welfare Benefits – The District proposes to discuss the current health benefits package as it relates to the recommendations from the Health Benefits Committee.

Article 11 - Work Year and Working Hours - The District proposes to discuss the issue of Buy Back Days based on the current calendar.

Article 14 - Leaves of Absence - The District proposes to incorporate the California Family Rights Act into the language of the article.

Article 28-Peer Assistance and Review - The District proposes to review the entire article.

Article 30- Summer School - The District proposes to change the reference to the entity offering Summer School.

Cc:

Dr. Anthony Knight, Superintendent

Russ Peters, OPTA President

Tim Roesner, OPTA Negotiations Chair

TO: MEMBERS, BOARD OF EDUCATION

FROM: ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: April 19, 2016

SUBJECT: B.3. b. APPROVE THE DISTRICT'S INITIAL PROPOSAL FOR COLLECTIVE BARGAINING NEGOTIATIONS WITH THE OAK PARK CLASSIFIED ASSOCIATION

PUBLIC HEARING/ACTION

ISSUE: Should the Board receive and adopt the Oak Park Unified School District's initial proposal for collective bargaining for the 2016-2017 school year and authorize the Superintendent to initiate negotiations on behalf of the Board?

BACKGROUND: The current Contract of Agreement between the Oak Park Unified School District and the Oak Park Classified Association expires on June 30, 2016. As such, all articles are open to negotiations. Each side is required to sunshine the articles that it proposes to open for discussion.

RATIONALE: A copy of the Oak Park Unified School District's initial proposal for collective bargaining negotiations is attached. Following the public hearing, the Board will be asked to adopt, or revise, and approve the District's initial proposal, and authorize the Superintendent to initiate negotiations on behalf of the Board.

ALTERNATIVES:

1. Receive and adopt the District's initial proposal authorizing the Superintendent to initiate negotiations with OPCA.
2. Receive, revise and adopt the District's initial proposal authorizing the Superintendent to initiate negotiations with OPCA.
3. Do not adopt the District's initial proposal.

RECOMMENDATION: Approve Alternative #1.

Respectfully submitted

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT
OFFICE OF HUMAN RESOURCES

To: Oak Park Classified Association and the Oak Park Unified Board of Education

From: Dr. Leslie Heilbron, Assistant Superintendent

Subject: OPUSD Proposal for 2016-2017 Negotiations

Date: April 6, 2016

The District proposes to discuss the following articles during the 2016-2017 negotiations with the Oak Park Classified Association.

Article 11 – Salaries, Pay and Allowances– The District proposes to discuss the issue of salaries reflecting the current state and district financial conditions.

Article 12 – Health and Welfare Benefits – The District proposes to discuss the current health benefits package as it relates to the recommendations from the Health Benefits Committee.

Cc:

Virginia Standring, OPCA President

Toni Paulson, OPCA Vice President

Dr. Anthony Knight, Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: April 19, 2015
**SUBJECT: B.3.c. APPROVE ADOPTION OF BOARD RESOLUTION # 16-09 REGARDING
REDUCTION IN SERVICES OF CERTIFICATED EMPLOYEES IN PARTICULAR
KINDS OF SERVICE**

ACTION

ISSUE: Shall the Board authorize the reduction of 3.4 full time certificated employees because of a reduction of particular kinds of service?

BACKGROUND: During the period of course selection for the 2016-2017 school year, fewer students requested classes in High School French, High School Theatre A Acting, High School PE Beginning/Advanced Dance, Middle School Spanish, Middle School Language Arts 7/Social Studies 7, Middle School Environmental Science, Middle School Chinese and Elementary Chinese. Due to the decline in enrollment of these subjects, the High School will reduce .2 FTE of the certificated French teacher, .4 FTE of the certificated Theatre A teacher, and .6 FTE of the certificated beginning/advance Dance teacher. In addition, the Middle School will reduce .6 FTE of the certificated Language Arts/Social Studies teacher, .2 FTE of the certificated Spanish teacher, .6 FTE of the certificated Chinese teacher, .2 FTE of the certificated Environmental Science teacher and .6 FTE of the certificated elementary Chinese teacher. Should the enrollment increase; the administration at the high school, middle school and elementary school will increase the FTE of staff accordingly.

ALTERNATIVES:

1. Approve the reduction of 3.4 full time certificated employees because of a reduction of particular kinds of service.
2. Do not approve the reduction of 3.4 full time certificated employees because of a reduction of particular kinds of service.

RECOMMENDATION: Alternative No. 1

Prepared by: Leslie Heilbron, Ed.D., Assistant Superintendent, Human Resources

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT

**RESOLUTION TO REDUCE OR ELIMINATE PARTICULAR KINDS
OF CERTIFICATED SERVICES FOR THE 2016-2017 SCHOOL YEAR
AND TO ISSUE FINAL LAYOFF NOTICES TO AFFECTED EMPLOYEES**

Resolution Number: #16-09

WHEREAS, the Governing Board of the Oak Park Unified School District ("District") adopted a Resolution on March 10, 2016 authorizing and directing the Superintendent, or Superintendent's designee, to initiate and pursue procedures necessary to not reemploy the equivalent of 3.4 full-time certificated employees of this District pursuant to Education Code sections 44949 and 44955 because of a reduction of particular kinds of services;

WHEREAS, on or before March 15, 2016, the District properly served on the employees listed on Exhibit "A" notice that the District did not intend to reemploy them for the 2016-2017 school year;

WHEREAS, the employees listed on Exhibit "A" did not request a hearing pursuant to Education Code section 44949(b), Education Code section 44949(c)(1), and Government Code section 11505;

WHEREAS, it is currently necessary to not reemploy certain certificated staff for the 2016-2017 school year;

THEREFORE, BE IT RESOLVED by the Governing Board of the Oak Park Unified School District as follows:

1. That the Superintendent or Superintendent's designee is authorized and directed to notify those certificated employees listed on Exhibit "A," prior to May 15, 2016 and consistent with Education Code section 44949, that their services will not be required by the District for the ensuing 2016-2017 school year.

2. That the Superintendent or Superintendent's designee, is authorized and directed to take any other actions necessary to effectuate the intent of this resolution and to finalize layoffs.

BE IT FURTHER RESOLVED that this action shall be deemed effective immediately.

Adopted by the Governing Board of the Oak Park Unified School District this 19th day of April, 2016.

AYES:

NOES:

ABSENT:

OAK PARK UNIFIED SCHOOL DISTRICT
GOVERNING BOARD

President, Governing Board

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: APRIL 19, 2016

**SUBJECT: B.4.a. APPROVE AMENDMENT TO BOARD POLICY AND
ADMINISTRATIVE REGULATION 6142.1 – SEXUAL HEALTH
AND HIV/AIDS PREVENTION INSTRUCTION – First Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction?

BACKGROUND: Board Policy 6142.1 is being updated to reflect new law (AB 329) which requires districts to provide comprehensive sexual health education in grades 7-12 and to integrate such instruction with HIV prevention education. Board Policy 6142.1 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction.
2. Do not amend Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction.
2. Adopt a modified version of the amendment to Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

[Click here for the Board Policy 6142.1](#)

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: APRIL 19, 2016

SUBJECT: B.4.b. APPROVE AMENDMENT TO BOARD POLICY 6146.1 – HIGH SCHOOL GRADUATION REQUIREMENTS –First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6146.1 – High School Graduation Requirements?

BACKGROUND: Board Policy 6146.1 is being updated to reflect new law (AB 172) which suspends, through the 2017-18 school year, the requirement that each student completing grade 12 successfully pass the high school exit exam as a condition of receiving a diploma or graduating from high school and requires districts to retroactively grant a diploma to any student who met all graduation requirements other than the exit exam requirement since the 2003-2004 school year. Policy 6146.1 is being submitted with language recommended by CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6146.1 – High School Graduation Requirements.
2. Do not amend Board Policy 6146.1 – High School Graduation Requirements.
3. Adopt a modified version of the amendment to Board Policy 6146.1 – High School Graduation Requirements.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

[Click here for the link for Board Policy 6146.1](#)

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: APRIL 19, 2016

**SUBJECT: B.4.c. APPROVE AMENDMENT TO BOARD POLICY AND
ADMINISTRATIVE REGULATION 6173 – EDUCATION FOR
HOMELESS CHILDREN – First Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6173 – Education for Homeless Children?

BACKGROUND: Board Policy 6173.1 is being updated to reflect new law (AB 104) which adds homeless students as a “numerically significant student subgroup” whose needs must be addressed in the district’s local control and accountability plan and adds material on program evaluation. Board Policy 6173 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6173 – Education for Homeless Children.
2. Do not amend Board Policy 6173 – Education for Homeless Children.
2. Adopt a modified version of the amendment to 6173 – Education for Homeless Children.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

[Click here for the link for Board Policy 6173](#)

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: APRIL 19, 2016

**SUBJECT: B.4.d. APPROVE AMENDMENT TO BOARD POLICY 6179 –
SUPPLEMENTAL INSTRUCTION – First Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6179 – Supplemental Instruction?

BACKGROUND: Board Policy 6179 is being updated to delete materials requiring supplemental instruction to be provided to students in grades 7-12 who do not demonstrate sufficient progress toward passing the high school exit exam, as the exit exam is suspended through 2017-18 school year pursuant to new law (SB 172). Board Policy 6164.41 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the review of Board Policy 6179 – Supplemental Instruction.
2. Do not amend Board Policy 6179 – Supplemental Instruction.
3. Adopt a modified version of Board Policy 6179 – Supplemental Instruction.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

[Click here for the link for Board Policy 6179](#)

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: APRIL 19, 2016

SUBJECT: B.4.e. APPROVE AMENDMENT OF BYLAWS OF THE BOARD 9150 – STUDENT BOARD MEMBERS - First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Bylaws of the Board 9150 – Student Board Members?

BACKGROUND: Board Bylaw 9150 is being updated to reflect new law (SB 532) which requires the board, upon receiving a petition from students at a high school requesting student representation on the board or preferential voting rights for a student board member, to act on the request within 60 days of receipt of petition or at the next regularly scheduled board meeting if no meeting is held within those 60 days. Board Bylaw 9150 is being submitted with recommended language from CSBA.

ALTERNATIVES:

1. Approve the amendment of Bylaws of the Board 9150 – Student Board Members.
2. Do not approve the amendment Bylaws of the Board 9150 – Student Board Members.
3. Adopt a modified version of the amendment to Bylaws of the Board 9150 – Student Board Members.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

[Click here for the link for Board Policy 9150](#)

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: APRIL 19, 2016

**SUBJECT: B.4.f. ADOPT BOARD POLICY 6152.1 – PLACEMENT IN
MATHEMATICS COURSES- First Reading**

ISSUE: Should the Board of Education adopt the proposed Board Policy 6152.1 – Placement in Mathematics Courses?

BACKGROUND: Board Policy 6152.1 is being submitted for adoption on recommendation of CSBA to reflect new law (AB359) which mandates any district which is serving 9th grade students and has not adopted a mathematics placement policy prior to January 1, 2016, to adopt a math placement policy with specific components before the beginning of the 2016-2017 school year. Board Policy 6152.1 is being submitted with recommended language from CSBA.

ALTERNATIVES:

1. Approve the adoption of Board Policy 6152.1 – Placement in Mathematics Courses.
2. Do not approve the adoption Board Policy 6152.1 – Placement in Mathematics Courses.
3. Adopt a modified version of the adoption to Board Policy 6152 – Class Assignment.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

[Click here for the link for Board Policy 6152.1](#)

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 19, 2016
SUBJECT: V11.1 MONTHLY ENROLLMENT AND ATTENDANCE REPORT

INFORMATION

ISSUE: Shall the Board receive and review a status report on District enrollment and attendance through Month 8 of the 2015-16 school year?

BACKGROUND: As student enrollment and attendance plays a key roll in determining General Fund revenues, staffing, and expense, it is critical that the Board and Administration carefully monitor these factors in assessing both appropriate student support and the District's financial position. Accordingly, staff has prepared the attached enrollment and attendance information through the end of the most recent reporting period to assist in this review.

RECOMMENDATION: None. Information only.

Prepared by: Shannan Kaesberg, Senior Accountant, Fiscal Services
Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

MONTHLY REPORT OF ENROLLMENT AND ADA

Board Meeting April 19, 2016

Page 1

Site/ Grade	YEAR TO DATE		Month 1		Month 2		Month 3		Month 4	
	ENRL*	ADA	ENRL*	ADA	ENRL*	ADA	ENRL	ADA	ENRL	ADA
BES										
K	96	89.52	92	90.84	93	89.24	93	89.01	93	89.17
1	89	84.99	86	84.32	88	83.65	88	85.53	88	85.56
2	86	82.76	85	83.21	85	83.06	85	83.13	85	82.67
3	85	82.39	85	83.26	84	82.00	85	83.40	86	82.50
4	119	114.36	118	116.11	117	114.94	117	114.07	117	114.56
5	133	127.59	131	128.32	132	127.82	132	128.00	132	129.44
SDC	1	1.27	2	2.00	2	2.00	1	1.33	1	1.00
Total	609	582.88	599	588.06	601	582.71	601	584.47	602	584.90
ADA % **		95.71%		98.17%		96.96%		97.25%		97.16%
OHES										
K	99	94.61	99	94.42	99	95.65	99	96.40	98	95.11
1	69	67.94	71	69.37	71	69.41	71	70.27	70	67.78
2	84	81.47	84	82.05	84	82.47	84	82.47	84	81.72
3	85	81.77	84	82.42	83	81.76	82	81.13	83	80.33
4	91	88.93	93	90.89	93	90.82	92	91.13	92	89.56
5	100	97.45	101	97.53	101	99.00	101	99.20	101	98.83
SDC	1	0.97	1	1.00	1	1.00	1	1.00	1	1.00
Total	529	513.14	533	517.68	532	520.11	530	521.60	529	514.33
ADA % **		97.00%		97.13%		97.77%		98.42%		97.23%
ROES										
K	96	90.55	95	89.16	94	91.00	95	91.40	94	90.33
1	94	89.11	92	87.63	92	88.88	92	89.40	92	89.11
2	111	108.41	112	108.95	112	109.88	113	109.40	113	109.56
3	84	81.65	85	83.58	83	82.47	83	81.40	83	80.66
4	117	110.57	116	110.95	113	111.13	113	108.60	116	110.06
5	101	98.08	100	97.78	100	99.35	101	97.60	101	97.61
SDC	0	-	0	-	0	-			0	-
Total	603	578.37	600	578.05	594	582.71	597	577.80	599	577.33
ADA % **		95.92%		96.34%		98.10%		96.78%		96.38%
MCMS										
6	359	345.08	355	349.00	355	347.53	355	346.53	355	343.95
7	378	369.42	384	374.32	386	374.76	386	375.07	386	372.95
8	355	346.31	361	351.95	360	350.18	359	350.47	359	348.47
SDC	3	2.95	3	2.79	3	3.00	3	3.00	3	3.00
Total	1095	1,063.76	1103	1,078.06	1104	1,075.47	1103	1,075.07	1103	1,068.37
ADA % **		97.15%		97.74%		97.42%		97.47%		96.86%
OPHS										
9	404	392.34	409	399.11	408	396.00	407	394.20	404	393.58
10	394	384.19	402	393.37	402	390.88	400	388.87	400	385.00
11	348	338.80	361	348.58	361	342.94	360	340.80	360	341.42
12	367	353.77	373	361.57	373	357.71	372	358.33	371	356.21
SDC	1	1.52	2	2.11	2	1.88	2	2.00	2	1.95
Total	1514	1,470.62	1547	1,504.74	1546	1,489.41	1541	1,484.20	1537	1,478.16
ADA % **		97.13%		97.27%		96.34%		96.31%		96.17%
OVHS										
10-12	52	39.34	35	33.27	38	34.75	37	34.44	39	35.12
ADA % **		75.65%		95.06%		91.45%		93.08%		90.05%
OPIS										
K-12	231	218.13	215	203.79	221	217.29	220	216.33	223	218.42
ADA % **		94.43%		94.79%		98.32%		98.33%		97.95%
Other ***	4	7.47	2	1.06	2	1.06	2	1.30	2	1.48
TOTALS										
K-12	4637	4,473.71	4634	4,504.71	4638	4,503.51	4631	4,495.21	4634	4,478.11
ADA % **		96.48%		97.21%		97.10%		97.07%		96.64%

* Enrollment is as of last day of school month.

** % of Attendance is ratio of ADA generated during the period divided by last day enrollment.

*** Other is Home Hospital, Non Public Schools, and Extended Year

Updated April 11, 2016 sk

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MONTHLY REPORT OF ENROLLMENT AND ADA

Board Meeting April 19, 2016

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Site/ Grade	Month 5		Month 6		Month 7		Month 8		Month 9		Month 10	
	ENRL	ADA	ENRL	ADA	ENRL	ADA	ENRL	ADA	ENRL	ADA	ENRL	ADA
BES												
K	92	85.20	95.00	89.95	97.00	90.73	96.00	90.42				
1	89	85.67	89.00	83.74	89.00	85.11	89.00	85.74				
2	86	83.13	86.00	81.47	86.00	82.56	86.00	83.05				
3	85	81.87	85.00	81.53	85.00	82.06	85.00	82.26				
4	118	112.73	119.00	114.16	119.00	112.78	119.00	114.84				
5	132	127.00	133.00	125.68	133.00	126.50	133.00	127.16				
SDC	1	1.00	1	1.00	1	0.94	1	0.95				
Total	603	576.60	608	577.53	610	580.68	609	584.42				
ADA % **		95.62%		94.99%		95.19%		95.96%				
OHES												
K	98	93.06	98.00	93.95	99.00	94.16	99.00	93.95				
1	68	67.40	69.00	67.26	69.00	66.85	69.00	65.26				
2	83	79.33	84.00	81.95	84.00	80.89	84.00	80.47				
3	85	81.88	85.00	82.37	85.00	82.44	85.00	81.42				
4	91	88.80	91.00	86.89	91.00	87.61	91.00	85.84				
5	100	96.00	100.00	96.84	100.00	95.44	100.00	96.69				
SDC	1	1.00	1	0.95	1	0.83	1	1.00				
Total	526	507.47	528	510.21	529	508.22	529	504.63				
ADA % **		96.48%		96.63%		96.07%		95.39%				
ROES												
K	93	89.33	95.00	91.26	95.00	90.50	96.00	90.64				
1	94	88.47	94.00	90.79	94.00	89.44	94.00	89.00				
2	112	109.07	111.00	107.95	111.00	106.83	111.00	105.95				
3	84	80.00	85.00	81.58	85.00	81.33	84.00	81.63				
4	116	111.40	117.00	111.74	117.00	111.94	117.00	108.58				
5	102	97.66	102.00	98.42	102.00	98.18	101.00	97.73				
SDC	0	-	0	-	0	-	0	-				
Total	601	575.93	604	581.74	604	578.22	603	573.53				
ADA % **		95.83%		96.31%		95.73%		95.11%				
MCMS												
6	356	341.53	357.00	345.61	358.00	343.72	359.00	340.84				
7	383	365.47	381.00	365.61	378.00	364.28	378.00	361.21				
8	359	343.93	357.00	345.34	355.00	339.67	355.00	338.95				
SDC	3	3.00	3	3.00	3	2.89	3	2.95				
Total	1101	1,053.93	1098	1,059.56	1094	1,050.56	1095	1,043.95				
ADA % **		95.72%		96.50%		96.03%		95.34%				
OPHS												
9	404	390.67	404.00	388.56	405.00	387.56	404.00	388.26				
10	399	385.80	395.00	376.94	395.00	378.50	394.00	374.79				
11	359	344.53	353.00	332.66	350.00	330.06	348.00	330.00				
12	369	353.93	369.00	352.11	369.00	345.55	367.00	347.89				
SDC	1	1.60	1	0.89	1	0.94	1	0.90				
Total	1532	1,476.53	1522	1,451.16	1,520.00	1,442.61	1514	1,441.84				
ADA % **		96.38%		95.35%		94.91%		95.23%				
OVHS												
10-12	44	35.33	49.00	42.75	49.00	43.67	52.00	47.30				
ADA % **		80.30%		87.24%		89.12%		90.96%				
OPIS												
K-12	224	219.53	228	221.89	231	225.89	231	225.32				
ADA % **		98.00%		97.32%		97.79%		97.54%				
Other ***	3	4.75	3	5.25	4	6.85	4	7.47				
TOTALS												
K-12	4634	4,450.07	4640	4,450.09	4641	4,436.70	4637	4,428.46				
ADA % **		96.03%		95.91%		95.60%		95.50%				

* Enrollment is as of last day of school month.

** % of Attendance is ratio of ADA generated during the period divided by last day enrollment.

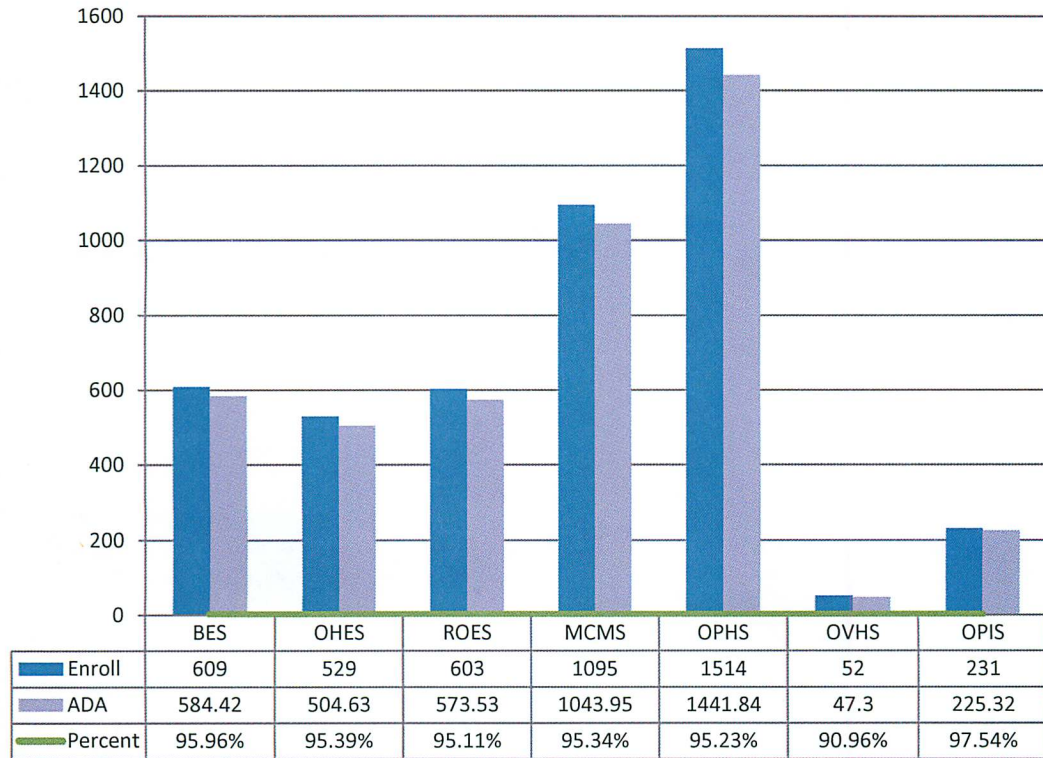
*** Other is Home Hospital, Non Public Schools, and Extended Year

Updated April 11, 2016 sk

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OAK PARK USD - ATTENDANCE

Month 8 - OPUSD 2015-16



OPUSD - Total District Enrollment & ADA



TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 19, 2016
SUBJECT: V11.2 MONTHLY CASH FLOW REPORT

INFORMATION

ISSUE: Shall the Board receive and review a status report on District's actual and projected cash flow through March 31st of the 2015-16 school year?

BACKGROUND: Continuing its practice of the last several years, the Business Office produces a cash flow report each month as an ongoing tool to assist the Administration and Board in its analysis and management of cash in order to maintain cash-solvency. The current month's report is attached for the Board's information and review.

RECOMMENDATION: None; for information only.

Prepared by: Barbara Dickerson, Director, Fiscal Services
Martin Klauss, Assistant Superintendent, Business and Administrative Services

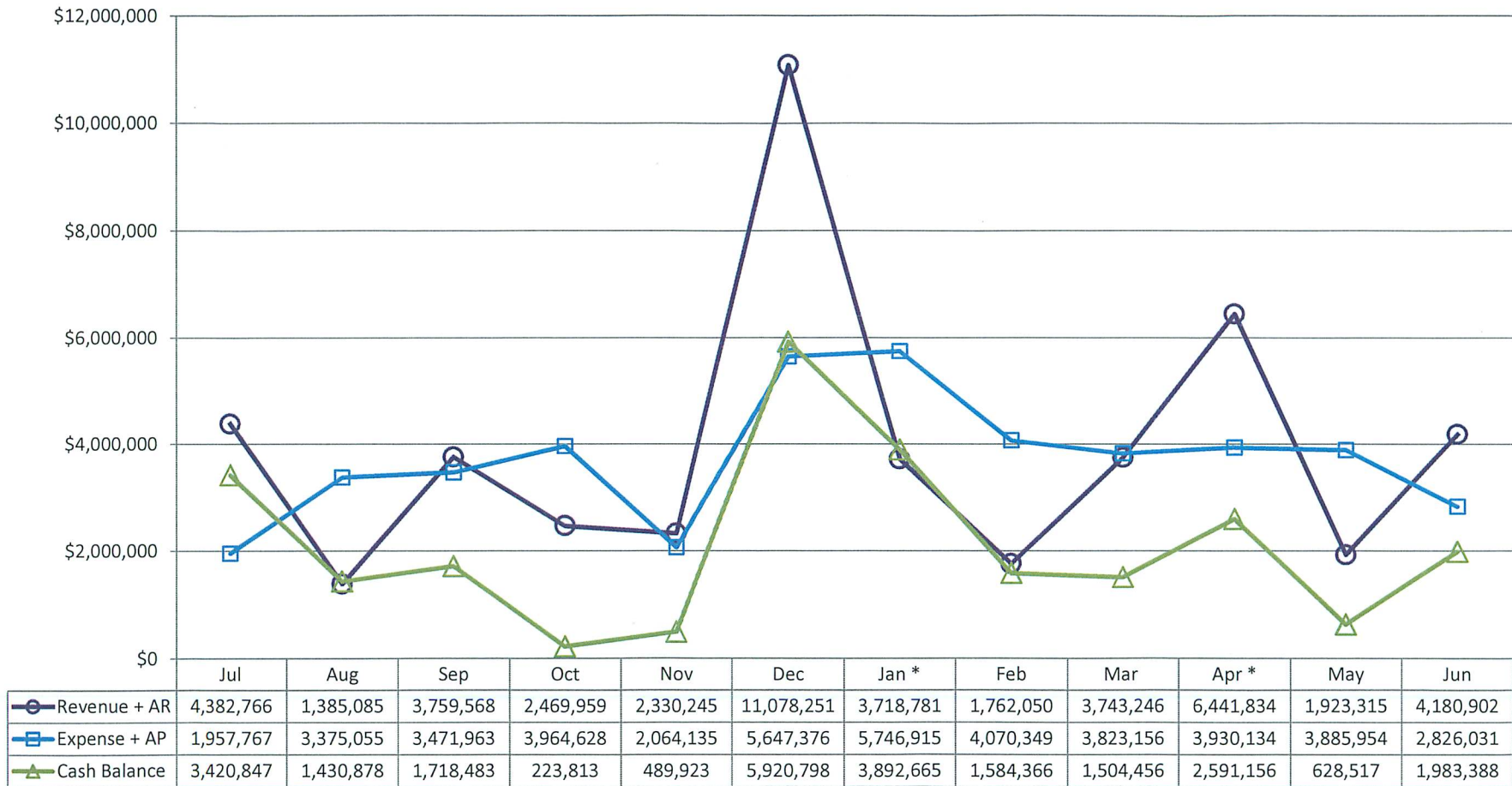
Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

OAK PARK UNIFIED SCHOOL DISTRICT - CASH FLOW										
Year: 2015-16 Budget										
Budget: 2nd Interim										
Actuals through March 31, 2016										
BEGINNING BALANCE BASED ON 2014-15 YEAR-END ACTUALS										
	Object	July	August	September	October	November	December	January	February	March
A. BEGINNING CASH	9110	\$995,848	\$3,420,847	\$1,430,878	\$1,718,483	\$223,813	\$489,923	\$5,920,798	\$3,892,665	\$1,584,366
B. RECEIPTS										
Revenue Limit Sources										
Principal Apportionment	8010-8019	923,232	923,232	3,167,343	1,661,819	1,661,819	3,167,343	1,661,819	1,339,622	3,013,943
Property Taxes	8020-8079	80,614	192	0	28,819	129	6,029,771	212,506	0	31,242
Miscellaneous Funds	8080-8099	0	0	0	0	0	0	0	0	0
Federal Revenue	8100-8299	5,322	2,686	17,605	27,937	-8,299	32,109	38,143	-4,876	62,038
Other State Revenue	8300-8599	229,924	1,365	0	204,154	-27,164	1,028,763	1,497,813	129,071	146,531
Other Local Revenue	8600-8799	109,005	194,312	379,157	497,511	265,180	818,917	314,496	294,088	489,308
Interfund Transfers In	8910-8929	0	0	0	0	0	0	0	0	0
All Other Financing Sources	8930-8979	0	0	73,509	0	0	0	0	0	0
Other Receipts/Non-Revenue		0	0	0	0	0	0	0	0	0
TOTAL RECEIPTS		1,348,097	1,121,787	3,637,615	2,420,239	1,891,665	11,076,903	3,724,777	1,757,905	3,743,061
C. DISBURSEMENTS										
Certificated Salaries	1000-1999	135,429	1,878,648	1,891,751	2,244,417	2,037,150	2,014,391	2,015,057	2,026,390	2,020,496
Classified Salaries	2000-2999	189,581	461,594	497,642	619,936	594,899	549,507	545,805	584,082	584,791
Employee Benefits	3000-3999	58,475	723,548	761,495	836,360	796,965	793,286	792,258	802,528	803,120
Books, Supplies	4000-4999	22,344	90,227	73,156	253,723	146,407	154,992	271,630	75,168	106,045
Services	5000-5999	160,630	233,251	356,881	611,307	305,660	371,541	516,464	300,279	325,602
Capital Outlay	6000-6599	13,647	66,364	82,157	12,700	26,319	39,611	134,394	28,616	72,843
Other Outgo - Excess Costs	7000-7499	46,822	-6,307	8,405	10,405	22,923	8,405	36,741	20,386	128,905
Interfund Transfers Out	7600-7629	0	0	0	300,000	40,000	40,000	0	25,000	0
All Other Financing Sources	7630-7699	0	0	0	0	0	0	0	0	0
Other Disbursements/Non Expenditures		0	0	0	0	0	0	0	0	0
TOTAL DISBURSEMENTS		626,927	3,447,324	3,671,487	4,888,848	3,970,322	3,971,734	4,312,348	3,862,449	4,041,802
D. BALANCE SHEET TRANSACTIONS										
Accounts Receivable	9200	184,669	263,299	121,953	49,720	438,581	1,348	-5,996	4,145	184
Accounts Payable	9500	-1,330,840	72,269	199,524	924,220	306,186	-75,642	-9,567	-207,900	218,646
Current Loans (Cross Yr TRAN/Other)	9640	0	0	0	0	1,600,000	-1,600,000	0	0	0
Current Loans (Current Yr TRANS)	9640	2,850,000	0	0	0	0	0	-1,425,000	0	
TOTAL PRIOR YEAR TRANSACTIONS		1,703,829	335,568	321,477	973,939	2,344,767	-1,674,294	-1,440,563	-203,755	218,831
E. NET INCREASE/DECREASE (B-C+D)		2,424,999	-1,989,970	287,605	-1,494,670	266,110	5,430,875	-2,028,134	-2,308,299	-79,910
F. ENDING CASH (A+E)		3,420,847	1,430,878	1,718,483	223,813	489,923	5,920,798	3,892,665	1,584,366	1,504,456
G. ENDING CASH, PLUS ACCRUALS										

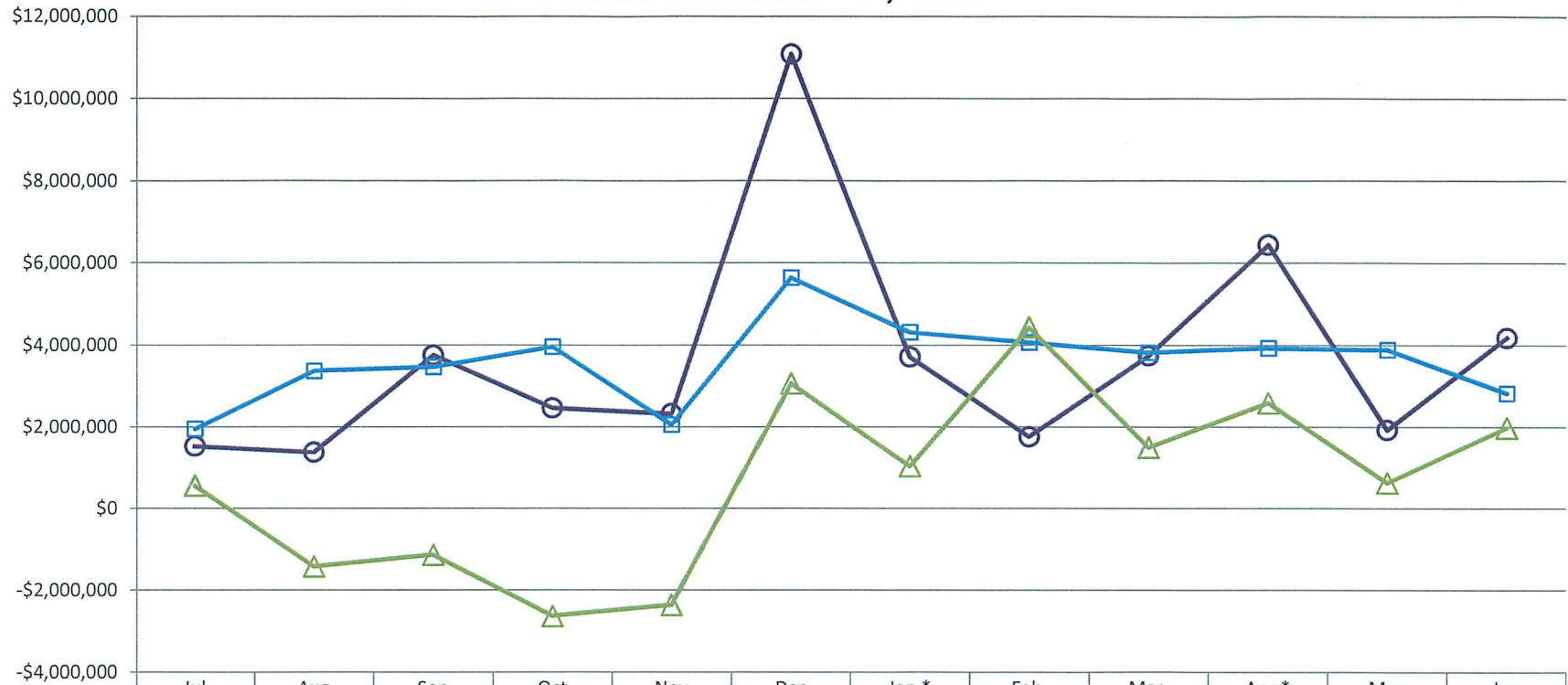
OAK PARK UNIFIED SCHOOL DISTRICT - CASH FLOW						
Year: 2015-16 Budget						
Budget: 2nd Interim						
Actuals through March 31, 2016						
	Object	April	May	June	Accruals	Total
A. BEGINNING CASH	9110	\$1,504,456	\$2,591,156	\$628,517		
B. RECEIPTS						
Revenue Limit Sources						
Principal Apportionment	8010-8019	1,318,707	1,318,707	2,993,026	-78,729	23,071,883
Property Taxes	8020-8079	3,577,699	131,147	342,164	59,913	10,494,194
Miscellaneous Funds	8080-8099	0	0	0	0	0
Federal Revenue	8100-8299	0	0	98,382	687,831	958,878
Other State Revenue	8300-8599	541,468	1,295	44,910	394,676	4,192,806
Other Local Revenue	8600-8799	878,310	346,516	576,771	207,302	5,370,872
Interfund Transfers In	8910-8929	0	0	0	0	0
All Other Financing Sources	8930-8979	0	0	0	0	73,509
Other Receipts/Non-Revenue		0	0	0	0	0
TOTAL RECEIPTS		6,316,184	1,797,665	4,055,252	1,270,993	44,162,143
C. DISBURSEMENTS						
Certificated Salaries	1000-1999	2,017,798	2,017,958	372,988	133,361	20,805,833
Classified Salaries	2000-2999	544,515	544,548	433,231	38,156	6,188,287
Employee Benefits	3000-3999	790,000	790,000	232,074	20,582	8,200,692
Books, Supplies	4000-4999	62,195	67,165	104,249	50,900	1,478,200
Services	5000-5999	318,200	359,337	587,465	172,471	4,619,087
Capital Outlay	6000-6599	138,449	33,780	41,329	182,355	872,564
Other Outgo - Excess Costs	7000-7499	19,410	36,445	247,828	0	580,367
Interfund Transfers Out	7600-7629	30,000	27,153	800,000	0	1,262,153
All Other Financing Sources	7630-7699	0	0	0	0	0
Other Disbursements/Non Expenditures		0	0	0	0	0
TOTAL DISBURSEMENTS		3,920,567	3,876,387	2,819,164	597,825	44,007,183
D. BALANCE SHEET TRANSACTIONS						
Accounts Receivable	9200	125,650	125,650	125,650	72,478	1,507,331
Accounts Payable	9500	-9,567	-9,567	-6,867	0	70,896
Current Loans (Cross Yr TRAN/Other)	9640	0	0	0	0	0
Current Loans (Current Yr TRANS)	9640	-1,425,000			0	0
TOTAL PRIOR YEAR TRANSACTIONS		-1,308,917	116,083	118,783	72,478	1,578,226
E. NET INCREASE/DECREASE (B-C+D)		1,086,700	-1,962,639	1,354,871	745,646	1,733,186
F. ENDING CASH (A+E)		2,591,156	628,517	1,983,388	745,646	1,733,186
G. ENDING CASH, PLUS ACCRUALS					2,729,034	

OPUSD - Cashflow **Actuals thru March 31, 2016**



* NOTE: TRAN loan proceeds included in Revenue and Cash Balance lines: July \$2,850,000.
TRAN repayment included in Expense and Cash Balance lines: January \$1,425,000 and April \$1,425,000.

OPUSD - Cashflow without TRAN **Actuals thru March 31, 2016**



*** NOTE:** TRAN loan proceeds not included in Revenue and Cash Balance lines: July \$2,850,000.
TRAN repayment not included (January \$1,425,000 and April \$1,425,000).

TO: MEMBERS, BOARD OF EDUCATION
FROM: Sara Ahl, Principal. Brookside Elementary School
DATE: April 19, 2016
SUBJECT: Brookside Elementary School, Monthly Board Report

PERFORMING ARTS IN MARCH & APRIL:

- ***Discovery Kinder: The Hero Show.*** DK students sang a medley of songs and about heroes all around us, such as fire fighters, policemen, nurses and doctors. They each spoke about who is their hero. My hero is: My aunt because she is in the army. My dad, because he fixes things. My grandpa, because he takes care of me after school. My neighbor, because he taught me to ride my bike.
- ***Kindergarten: The 3 Piggy Opera*** is the story of the three little pigs. The pigs and the big bad wolf are introduced and then we see the pigs they say goodbye to their parents. The pigs buy materials (straw, sticks, and bricks) to build their houses. But the Big Bad Wolf comes to town, blowing two homes over and then climbing down the chimney of the third house, where he burns his tail. The play ends with the Hooray song.
- ***First Grade: Rumpus in the Rainforest*** gives students a musical tour of the various levels of the jungle and reinforces, in fun fashion, the importance of the rainforest. Frog desperately wants to get off the jungle floor and see the sky---but who will help him climb above the canopy?
- ***Grades 1-4: Growing Outdoors*** is directing the Multi-grade productions scheduled for April 7 & 8 in the MPR at 6:30. Two original plays with an earth theme will be presented each night: Be Kind to Your Mother (Earth) and Holiday In the Rain Forest.

EARTH WEEK AT HABITAT BROOKSIDE:

4/18-4/20 Recycled book fair – buy a donated book for \$1.00
4/19 Earth Day Spirit Sticks, get one to show your support for going green
4/20 Walk to School Wednesday
4/18-4/22 Educating about “pollinators” and coin drives to support of pollinators

HAPPENINGS:

4/6 Disaster Drill @ 11:00 am
4/7 & 4/8 Spring Drama in MPR @ 6:30 pm
4/14 Volunteer Brunch in quad @ 10:00-10:30 am
4/20 Walk to School Wednesday
4/28 5th Grade Science Test
5/1 Big Sunday
5/4 CAASPP testing starts
5/4 Staff Appreciation by the PTA
5/11 BES Open House
5/15 5th Grade Enrichment: Disney Imagineering Trip to Disneyland

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: Erik Warren, Principal. Oak Hills Elementary School
DATE: April 19, 2016
SUBJECT: Oak Hills Elementary School, Monthly Board Report

Dance-a-Thon

Rain out? No, the dance must go on. Our annual Dance-a-Thon was held Friday, April 8th. This spring event is usually done outdoors, but the late season rain forced us to move into the MPR. Students were grouped in grade-level bands and took turns dancing with the DJ. This turned out to be a big success despite the inclement weather. The sponsorships our students gathered raised critical funds to support essential programs. We are very appreciative of not only our students' hard work, but also the generosity of friends and relatives who contributed to this exciting fundraiser.

Mother – Son Event Sunday

Our PTA has organized a fun Mother – Son event to be held this weekend. The event will be held on our playground with a wide variety of games and activities just for our moms and their sons. This traditional event is held every other year, and is alternated with a Father – Daughter dance. Both are fun-filled events that serve to build a strong, connected school community.

Gold Ribbon Schools Award

A visiting team of administrators spent a half-day with us to validate the information in our Gold Ribbon Award application. The team of experienced educators was led by Claudia Frandsen, VCOE Director, Leadership Support Services. The team observed in classrooms, revived the ongoing work of our Instructional Leadership team, and interviewed staff, students and parents. While the team does not share their findings officially, we were very pleased to hear such positive and thoughtful feedback about what they saw and experienced. The visiting team will forward their findings to our County Superintendent, and the State Superintendent who will make the final decision regarding the Distinguished School Award.

Respectfully Submitted,

Anthony W. Knight, Ed.D
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Jon A. Duim, Principal, Red Oak Elementary School

DATE: April 19, 2016

SUBJECT: Monthly Board Report

Track and Field Day

On March 17, at recess and lunch we had our annual Track and Field Day for third, fourth and fifth grade students. Students signed up to race in individual distance and/or team relay races. The races were divided and run by grade level. Their fellow students cheered on all participating students and our students showed that Red Oak has a lot of fast students. Ribbons were awards to students on that day.

Jog-A-Thon

Our annual Jog-A-Thon occurred on Friday, March 11. This PFA-sponsored event promoted the value of exercise and raised money for our school. Students and teachers ran laps around the grassy playground area of the school and recorded the number of laps run on special Jog-A-Thon T-shirts the students wore that day. Water, music and encouragement were provided by a large group of parent volunteers. There were fundraising goals set to encourage donations, if they were met our PE coach and PFA president agreed to be slimed.

Open House

Open House for Discovery Kindergarten through third grade occurred on Wednesday, March 16. There was great attendance by our parents as students served as tour guides for parents around the classrooms. Early attendees participated in our annual Chalk Walk by purchasing chalk and decorating a concrete square around the glassy area at the front of the school.

Women in American History

As part of Red Oak's annual celebration of Women in American History, parent volunteer-actors brought the lives of five noteworthy American women to life. This occurred during a week of March 14. Five distinguished characters were represented in classroom visits schedule throughout the week.

Validation Visit

Red Oak hosted a Validation Visit from the Ventura County Department of Education Gold Ribbon Validation Team on March 22. The team came to validate our application for the state Gold Ribbon Award. Our focus was the power of technology to improve student achievement. The team visited many classrooms, met with staff and representatives of students and parent groups. The visit was very successful.

Respectfully Submitted:

Anthony W. Knight, Ed.D
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: BRAD BENIOFF, PRINCIPAL, MEDEA CREEK MIDDLE SCHOOL

DATE: April 19, 2016

SUBJECT: MONTHLY SCHOOL REPORT

Intramural Volleyball April 7, 2016: Our eighth grades play Lindero Middle School eighth graders at MCMS at 3:00 in the gym.

Music Festival April 10: Sponsored by OPIMA, MCMS will host year one of this musical extravaganza (with food, performances and fun) from 12 noon-4:00 p.m.

8th Grade Culmination Photos: April 13, 14: A-L; M-Z 2:45-3:45: Eighth grade students will have their photographs taken. This photograph will be part of a Culmination Folio, which is a decorative folder containing the Culmination certificate and, of course, this photograph. Each eighth grader will receive one, free of charge, at the Culmination ceremony.

Future Business Leaders of America (FBLA) Conference April 14-16, 2016: FBLA Club students will attend the State Leadership Conference in Ontario, CA with their Club Sponsor, Ms. Wechter.

ASB Dance: April 15, 5:30-7:30, 6TH grade; 6:00-8:00, 7th & 8th grade : This is the last school-wide dance of the year. It will have food, fun, music and activities

CAASPP 2016 Testing Begins at MCMS with 8th grade on April 18th:
8th Grade: 4/18-4/22; 7th grade: 4/25-4/29; 6th grade: 5/2-5/6.

MCMS Band Spring Concert April 25 and MCMS Jazz Band and Chorus Spring Concert April 27: Two musical showcase events held at OPHS. Our students share their year-long efforts.

Open House April 28: Come for dinner and other treats, visit classrooms and celebrate a great year at Medea.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education
FROM: Kevin Buchanan, Principal, Oak Park High School
DATE: April 19, 2016
SUBJECT: Monthly Board Report

COURSE ADVISEMENT – 2016-17

Course advisement is complete at the high school and the counselors have already visited MCMS to meet with the eighth grade students for elective selections. Course selection is concluded for incoming 10-12 students and counselors are now having one-on one meetings with each and every student to review their academic programs for next year.

ATHLETICS

Twenty-five percent of Oak Park High students (387) are participating in Spring sports. League and tournament competition is well underway in track and field, lacrosse, volleyball, baseball, softball, tennis, and golf. Winter sports were extremely successful and both boys Basketball won the CIF Championship. We have added a JV Softball team this year and Baseball is fielding three teams.

STUDENT ACTIVITIES

There are still lots of student activities to complete during the fourth quarter. We have Prom, one more senior retreat, three awards ceremonies, two concerts, CAASPP and AP testing, Junior college advisement, a rally, a student Spotlight Drama Production, Powderpuff game, Senior Week, Commencement, as well as athletic competitions and awards banquets, fundraisers and comedy sports.

DRAMA

Also thanks to Allan Hunt, Heidi Cissel, and Zachary Borquez for jointly directing Mary Poppins. Three sold out shows and an almost capacity crowd for the Sat Matinee. Once again, we managed to pipe the live student music into the pavilion from the band room to make this a completely student-run production including cast, crew, costume crew, and orchestra, 145 students in all. We even managed to get Mary Poppins to fly in the pavilion. Thanks also to the Oak Park Performing Arts Alliance (OPPAA) without whom; this program would not be possible. However, it has become extremely difficult to continue to maintain the schedule of productions in the pavilion given how impacted the facility is. It is used by almost every group on campus including athletics, ASB, Life Skills, music, choir, art, as well as community and District events. It is not just the performance dates that are difficult to schedule it is the rehearsal schedules and getting the sets built that is becoming increasingly more challenging.

INTERNATIONAL STUDENTS

We are currently accepting applications from international students for the school year of 2016-17 and have accepted eight applications with six more pending. Most of these students are attending OPHS for a full school year and will be hosted by OPHS families. Lisa Solny is our OPHS/Educatus host-family coordinator and has found Oak Park homes for most of them so far. We believe that being hosted by an OPHS family is critical to ensure that these students enjoy a successful OPHS experience. We are also going to run a special fall semester orientation class for these students.

ACADEMIC DECATHLON

Kudos to the coaches Robin Midiri, Jan Willis and the OPHS Academic Decathlon teams. Many don't know but we entered three teams in this year's competition and OPHS placed second overall for the second year in a row tying their highest place finish in the County and winning the SuperQuiz. This year's Acadeca subject was India and we had some specialists on hand to serve notice to the other schools in the County that OPHS is a serious contender. Again for the second consecutive year the team were invited to the State Competition and Coach Midiri travelled to Sacramento with the team on March 17th to compete.

Respectfully Submitted by:

Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education
FROM: Stewart McGugan, Director of Alternative Education
DATE: April 19, 2016
SUBJECT: Monthly Board Report

SAFE KIDS TASK FORCE (Next meeting April 21st)

ACTIVE SHOOTER TRAINING

Our active shooter training was lead by the Ventura County Sheriff's department and California Highway Patrol. This was attended by more than thirty staff members. The officer was able to discuss real life situations and to share techniques on how to help teachers to become incident commanders in the classrooms. He showed several videos to demonstrate what a possible active shooter situation might look entail. This was the same video that I shared with our Leadership Team at the beginning of this year. There was a productive Q/A at the end of the presentation. A few teachers were confused about when to lock their doors, and this segment allowed for the officer to explain in detail and to clarify for the staff. I understand that not everyone who wanted to attend the training was able to do so. We are looking to have another training for a Buy Back Day on August 4th or 5th.

CALIFORNIA HEALTHY KIDS SURVEY (CHKS)

The CHKS (staff/students) was completed by all school sites on computers this year. This was the first year that we were able to complete it online rather than using pencil and paper. We were able to complete the module that the Safe Kids Task Force created. It will be nice to see the survey produces, because it has been valuable in the past, and we can compare from year to year.

We should be receiving our results sometime in late May or June.



BOTH SCHOOLS OPIS/OVHS



VCI ELECTIVE CLASSES 2016/2017

Below are the courses that I am working with VCI to bring to offer to both OVHS and OPIS students next year. We will provide a description for the board to review once VCI has guaranteed that we are able to do these courses. We hope to be able to bring this to the board for their approval next month.

Sound Engineering ROP (taught by a VCI instructor)
Graphic Production Technologies ROP (taught by a VCI instructor)
Careers in Education (taught by Susan Allen)
Health Science Emergency Medicine ROP "EMT" (taught by KC Kelem)



OAK VIEW HIGH SCHOOL



FIELD TRIP

As a school, we took a fieldtrip to the Long Beach Aquarium. Several of our students have completed the marine science class at OVHS. It was a great experience to take the entire school together. Seeing the students enjoying themselves on the bus was priceless. Academically, it was a huge success, as the students learned quite a bit and had a hands-on learning experience.

WASC VISIT

We recently completed the WASC three-day visitation. The visiting committee was very thorough. They were able to visit all classes over the three days, meet with students, staff, and parents, and review our plan. While we will not know our final WASC decision for another month or so, we were able to receive the WASC visiting team's

action plan for our site. I feel that it was a collaborative approach between everyone involved, including staff, students, parents, and the visiting team. One topic that was brought up by the team was to give students more of a voice on policies and procedures through ASB. This is something that we have already started to work on. In conclusion of everyone's hard work, we capped it off with a WASC celebration dinner on March 24th, at "On the Thirty."

1. Continue to expand EDAMS as data becomes available in the subjects of Social Science and Science.
2. Continue to expand the amount, quality and material resources necessary to support the NGSS standards for inquiry based and project based instruction.
3. Continue to expand the number of A-G approved courses.
4. Continue to develop partnerships to support the academic and socio-emotional welfare of the students.
5. Continue to explore the expansion of career pathways that meet student interests and work place demands.
6. Continue to "market" OVHS to the broader community to promote the positive image it brings to the Oak Park community.

Respectfully Submitted:

Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education
FROM: Kim Gregorchuk, Director, Oak Park Neighborhood School
DATE: April 19, 2016
SUBJECT: Monthly Board Report

Our Snow Carnival was a huge success!! We had over 950 people attend and made \$12,150. This was our most successful carnival ever. I owe a great deal of gratitude to Lauren Ferguson and Brenna Gutell for their enthusiasm, leadership, and countless hours of time planning, organizing, and working the carnival.

The Parent Advisory Board felt it was extremely important to use the proceeds immediately, in ways that would directly benefit the children now attending OPNS. The teachers gave the PAB lists of the materials and equipment and the PAB has provided \$9,200 worth of materials. Each classroom has received a Canon Rebel Camera for documentation, several Montessori learning materials, 2 sets of Magna Tiles, specialty blocks, new sand toys, a light table for the atelier, an outdoor easel, and the Community Playthings Outlast Cascade Water Table. We feel so loved.

The children had their lemonade stand last month and raised \$150 to pay for the materials for their simple machine project. Mr Paulson has completed the project, the high school art students have painted it, and on Tuesday, April 12, at 6:30, Room 16 will have an Open House showcasing their simple machines and unveiling their Simple Machine project. I hope you will be able to come.

The children in Room 17 have finished writing and illustrating their book, Flyer's Great Adventure, and it is at the publishers. They will schedule an Open House when they know when the book will be ready.

Finally, we have had a wonderful donation from Sean So, Dean's father. We have some small, magnetic ramps and balls that the children use in the classrooms on a small magnetic board. There is also an expensive version of this that is 4' X 8' and can be used outdoors. Sean donated, powder coated, and installed the 4' X 8' piece of sheet metal so that the children can build their ramps and jumps outdoors. The children are excited to use the magnetic wall.

Respectfully Submitted:

Anthony W. Knight, Ed.D.
Superintendent

